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## **CAPE ELIZABETH SCHOOLS**

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Donna H. Wolfrom Ed.D. Superintendent of Schools dwolfrom@CapeElizabethSchools.org

March 14, 2020 8:00 PM

Dear Parents, Staff, and Community Members:

After an incredibly long day of video conferencing with the Commissioner of Education and many of the other Superintendents in Cumberland County, monitoring CDC guidelines, and weighing the factors of closing and continuing school in our community, I am announcing that the Cape Elizabeth School Department Schools will be closing for the next two weeks, from Monday, March 16, 2020 through Friday, March 27, 2020 in an effort to mitigate the risk to students, staff and their families. All activities at the school will be suspended. Near the end of week two the situation will be reassessed and further decisions will be made. Please visit the Cape Elizabeth School Department website for updates.

This decision was made after much thought, with input from medical professionals regarding the spread of COVID-19, and out of an abundance of caution. I realize that this will be a hardship for many of the families in the community, but I also know that our families will support each other as we go through this difficult time. Plans are presently in process to address the needs of our students, such as supplying meals for those who face food challenges. Information will be posted on our website.

Administrators and staff will report to their schools on Monday, March 16 to finalize plans for the continuity of education. Parents and students may come to the schools from 12:30 to 2:30 on Monday to pick up necessary materials, and for Grade 6 students, their iPads that will be necessary for learning. If pick-up at this time is impossible, please contact your school office during the day to arrange for another pick-up time. Chargers for Grade 5 iPads are on order and parents will be notified when they are available. Students are expected to follow the continuity of education plans that have been developed at their schools.

The Cape Elizabeth School Department Central Office at Town Hall plans to remain open during these two weeks. Administrators will also be available via email.

Thank you for your input and support during this difficult time.

Sincerely,

Donna H. Wolfrom