

A Regular Business meeting of the School Board was held on Tuesday, December 8, 2015 at 7:00 p.m. in Cape Elizabeth Town Hall Council Chambers. An Executive Session immediately preceded.

School Board members present: John Christie
David Hillman
Susana Measelle Hubbs
Michael Moore
Joanna Morrissey, Chair
Barbara Powers
M. Kate Williams-Hewitt, Vice-Chair

Natalie Vaughan, Student Representative
Montana Braxton, *Student Representative* arrived after meeting began

Meredith S. Nadeau, Superintendent of Schools

Ms. Morrissey called the meeting to order at 7:05 pm.

1. **ADJUSTMENTS TO AGENDA** - *Item 6f postponed to January 21 meeting agenda.*

2. **APPROVAL OF SCHOOL BOARD MINUTES** -

a) Executive Session, Tuesday, November 17, 2015

b) Regular Business, Tuesday, November 17, 2015

c) Workshop, Tuesday, November 17, 2015

- Mr. Moore made a motion to approve the slate of minutes as presented. Ms. Powers seconded. (Approved 7-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** - High school representative, Natalie Vaughan, spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** - *none*

5. **COMMUNICATIONS** -

a) **Extended Learning Opportunities Program** - ELO Coordinator, John Holdridge, provided an overview of the Cape School's 'student-driven learning' model.

b) **Administrators' Strategic Plan Updates** - Ruth Ellen Vaughn and Principals Tracy, Hasson, and Shedd briefly updated the Board on strategic plan-related endeavors within the school buildings and the district.

c) **School Board 2015 Goals Review** - Ms. Morrissey briefly reviewed the 2015 goals.

- d) **Recognition of Departing Board Members** – Departing board members, John Christie, David Hillman, and Kate Williams-Hewitt were briefly recognized for their five years of service.

- e) **2016-2017 Academic Year Calendar *Draft*** – Superintendent Nadeau introduced the first public draft of the 2016-2017 school year calendar. She reminded everyone that Cape is *required by law* to have its calendar aligned with the seven PATHS (Portland Arts and Technology High School) sending districts and have no more than five dissimilar days. This calendar draft, as presented, is in compliance with the statute and PATHS districts.

Notable changes: Pond Cove is requesting 7 (K-4 only) early release days for staff professional development following positive staff feedback from staff of this year's five days. The High School will return to 6 professional Mondays, from the 11 held this year, increasing one common professional development day in August. School is slated to begin after Labor Day on September 6.

- f) **Superintendent's Report** - Superintendent Nadeau updated the board on items of interest happening within the district. Approximately 120 individuals attended the film screening of Beyond Measure on December 3. A rich discussion followed. Special education director search will resume. Original search committee members will be invited to participate again in a meeting to be scheduled just prior to the December break. Any interviews to be scheduled would be in early 2016. Four students and a teacher will be coming from the Taktse International School in India January 7 through February 12. Thanks to Dr. Perez for initiating this exchange. Looking for host homes for three of these junior-level (gr 11) female students for a portion of this time period. The students are fluent English speakers and anticipate attending college in the United States.

6. NEW BUSINESS

- a) **Consideration to approve CEHS Boys' Tennis team trip to Hilton Head Island (South Carolina) April 15-23, 2016** – Mr. Moore motioned for approval as presented. Ms. Williams-Hewitt seconded. (Approved 7-0)

- b) **Consideration to approve CEHS Nordic Ski team trip to Sugarloaf Outdoor Center (Carrabassett Valley, Maine) December 29-31, 2015** - Mr. Moore motioned for approval as presented. Ms. Williams-Hewitt seconded. (Approved 7-0)

- c) **Consideration to approve the nomination of new personnel for 2015-2016** – Ms. Measelle Hubbs motioned for approval as presented. Ms. Powers seconded. (Approved 7-0)

Theresa Curran Asst. Principal, Pond Cove Elementary

- d) **Consideration to approve the following School Board policy as presented for second reading** - Mr. Christie motioned for approval as presented. Ms. Williams-Hewitt seconded. (Approved 7-0)
- IIB – Class Size
- e) **Consideration of the following School Board policy and procedure for first reading.** No vote required.
- JLF – Reporting Child Abuse and Neglect
 - JLF-R – Suspected Child Abuse/Neglect Report Procedure
 - JLF-E – Suspected Child Abuse/Neglect Report Form
- Mr. Christie reviewed the policy for first reading.
- f) **Consideration to appoint three (3) representatives to the Community Services Advisory Commission.** Motion to appoint _____ and _____ to three-year terms set to expire December 2018, and to appoint _____ to fill the remainder of a term set to expire December 2017 – Ms. Williams-Hewitt motioned for approval of the motion. Ms. Powers seconded. **VOTE to TABLE Item 6f to Jan 12 meeting. (Approved 7-0)**
- g) **Consideration to approve the collective bargaining agreement with the Cape Elizabeth Educational Administrators' Association dated July 1, 2014 to June 30, 2017** - Mr. Moore motioned for approval as presented. Ms. Williams-Hewitt seconded. (Approved 7-0)
- h) **Consideration to amend the employment agreement between Superintendent Nadeau and the Cape Elizabeth Board of Education** – Mr. Christie motioned for an amendment to the superintendent's salary equivalent to the change provided in the CEEAA bargaining agreement and an additional week of vacation. Ms. Williams-Hewitt seconded.
- Mr. Hillman made a new motion: **to exercise the provision in the current employment agreement between Superintendent Nadeau and the Cape Elizabeth Board of Education to exercise its right to adjust her salary for the coming year based on evidence received in our analysis to increase her salary for the next contract year by 2.5% and adding as an additional monetary benefit an additional week of vacation.** Seconded by Ms. Measelle Hubbs. (Approved 7-0)

- i) **Consideration to approve the following athletic staff nominations for the 2015-2016 school year** – Mr. Moore motioned for approval of nominations as presented. Ms. Williams-Hewitt seconded. (Approved 7-0)

HIGH SCHOOL

Shawn Guerrette Nordic (co-coach)
Stanis Moody-Roberts Nordic (co-coach)
Mike Bartley Diving (booster-funded)
William Guite Ice Hockey, Boys' JV

7. COMMITTEE REPORTS –

Wellness Advisory slated to meet next week. Sub committee work has been on-going.

8. BOARD AGENDA REQUESTS – *none*

9. ANNOUNCEMENTS OF UPCOMING MEETINGS - Swearing in of new school board members will take place during the Town Council's meeting on Monday, December 14. The next School Board **Regular Business** meeting will be Tuesday, January 12 in the Town Hall Council Chambers at 7pm.

10. ADJOURNMENT – Ms. Williams-Hewitt made a motion to adjourn. Mr. Christie seconded. (Approved 7-0)

The meeting was adjourned at 9:38 p.m.

Respectfully submitted,



Meredith Nadeau
Superintendent of Schools