

A regular business meeting of the School Board was held on Tuesday, May 12, 2015 at 7:00 p.m. in the Cape Elizabeth Town Hall. An executive session immediately preceded.

School Board members present: John Christie
Susana Measelle Hubbs
Michael Moore
Joanna Morrissey, Chair
Barbara Powers
M. Kate Williams-Hewitt, Vice-Chair

Student School Board Representatives present: Sierra Bates
Natalie Vaughan

Meredith S. Nadeau, Superintendent of Schools

Absent: David Hillman

Ms. Morrissey called the meeting to order at 7:00 pm.

1. **ADJUSTMENTS TO AGENDA** - *Item 5a, was moved up on the agenda to immediately follow the meeting's call to order*

2. **APPROVAL OF SCHOOL BOARD MINUTES** -

- a) Workshop, Tuesday, April 14, 2015
- b) Executive Session, Tuesday, April 14, 2015
- c) Regular Business, Tuesday, April 14, 2015
- d) Workshop, Tuesday, April 28, 2015

- Mr. Moore made a motion to approve the slate of minutes as presented. Mr. Christie seconded. (Approved 6-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** - High school representatives, Sierra Bates and Natalie Vaughan, spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** - *none*

5. **COMMUNICATIONS** -

a) **Recognitions** -

Top Ten Maine Youth Visionaries 2015 - Raina and Emily, students in Hannah Rohner's class, presented their award-winning video on the subject of Free to Be - helping ex-inmates reintegrate.

Cape Special Olympians - Thatcher introduced the team's student-athletes, Nolan, Jacob, Peter, Ian, Jamison, Madison, Alison, Henry, Emily and Evan, and spoke briefly about the team's accomplishments. Senator Millett presented legislative sentiments.

Drama Team - was recognized for their first place standing at the Maine Class A Drama Festival. Senator Millett presented legislative sentiments.

Speech Team - was recognized for another successful year and sixth state championship. Senator Millett presented the team with a legislative sentiment.

Talya Edlund - Cumberland County Teacher of the Year - Congratulations went to Pond Cove Elementary teacher, Tayla Edlund, who was recognized at a State House ceremony last week. Ms. Edlund told the audience this has been an "energizing and wonderful" experience. She thanked her team, administrators and the whole community for their support.

- b) **Administrators' Strategic Plan updates** – Ruth Ellen Vaughn shared the middle school's update on behalf of principal Tracy and assistant principal Perley who were unavailable this evening. Pond Cove monitor status plan has been submitted and approved. *Plan will be posted online with other agenda items from this meeting.* Summer School invitations will be going out soon. ELO/Volunteer Coordinator hiring committee will meet soon to review applications. The Evaluation Committee continues to meet with the goal of presenting the educator effectiveness plan in June. Smarter Balance testing is wrapping up at the Middle School. Principals Shedd and Hasson briefly updated the Board on strategic plan related endeavors within their school buildings.
- c) **Superintendent's Report** - Superintendent Nadeau updated the board on items of interest happening within the district during the past month.

6. NEW BUSINESS

- a) **Consideration to authorize and direct the Superintendent, pursuant to 20-A MRSA sections 1486(2) and 2307, to deliver to the Town Clerk for display at all polling places the completed Notice of Amounts Adopted at Town Council Meeting For Voters at School Budget Validation Referendum -**
 – Mr. Moore made a motion for approval as presented. Ms. Williams-Hewitt seconded. (Approved 6-0)
- b) **Consideration to approve an unpaid leave of absence for a middle school staff person during the 2015-2016 school year** – Mr. Moore motioned for approval of Linda Vu Chao's leave as presented. Mr. Christie seconded. (Approved 6-0)
- c) **Consideration to approve the following job descriptions:**
- Accounts Payable Clerk & Receptionist
New description
 - Network and Computer Systems Administrator
To replace 'Computer Technician'
 - Computer User Support Specialist
- Mr. Moore motioned for approval as presented. Mr. Christie seconded. (Approved 6-0)
- d) **Consideration to approve the following athletic curricular staff nominations** – Ms. Moore motioned for approval of nominations as presented. Ms. Williams-Hewitt seconded. (Approved 6-0)

MIDDLE SCHOOL

Emily Berry Softball, 7th
 Daniel Weeks Baseball, 7th

Wayne Wing Outdoor Track, 8th
 Heather Giese Outdoor Track, 7th
 Sarah Kinsella Lacrosse, girls' 7th

e) **Consideration of the following policy for second reading and adoption -**

- JID – Students of Legal Age

– Mr. Moore motioned for adoption of the second read policy as presented. Mr. Christie seconded. (Approved 6-0)

f) **Consideration of the following policies for first reading.** (No vote required)

- JIH – Questioning and Searches of Students and Students' Locker/Storage
- JIH-R – Procedure Questioning and Searches of Students and Students' Locker/Storage

– Mr. Christie presented the recently reviewed policies for first reading. Any member of the Board or public with comments about these or other policies was invited to forward them to committee chair John Christie or Superintendent Nadeau.

g) **Consideration to Vote to Authorize Amendments to MSMA Unemployment Compensation Declaration of Trust.** *(To be adopted in form presented to this meeting and that a copy of said vote be filed with the minutes of this meeting.)*

– Mr. Moore motioned for Vote to Authorize Amendments to MSMA Unemployment Compensation Declaration of Trust be adopted in form presented to this meeting and that a copy of vote be filed with the minutes of this meeting. Ms. Williams-Hewitt seconded. (Approved 6-0)

h) **Consideration to approve Superintendent's nominations of the following personnel to third-year probationary contracts** - Mr. Moore motioned for approval of the slate of third-year probationary employee nominations as presented. Ms. William-Hewitt seconded. (Approved 6-0)

POND COVE SCHOOL

Thomas Charltray Teacher
 Erin Taylor Nurse
 Katherine Whipple Teacher

MIDDLE SCHOOL

Stephanie Bouffard Guidance
 Per Noreus Teacher

HIGH SCHOOL

Deborah Braxton Nurse
 Candace O'Brien Teacher
 Jonathan Werner Library & Instructional Technology Specialist
 Elizabeth Yarrington Teacher
 Carolyn Young Library & Instructional Technology Specialist

- i) **Consideration to approve Superintendent's nominations of the following personnel to second-year probationary contracts** - Mr. Moore motioned for approval of the slate of second-year probationary employee nominations as presented. Ms. William-Hewitt seconded. (Approved 6-0)

POND COVE SCHOOL

Katherine Atkinson	Teacher
Danielle Hessert	Teacher
Amanda Marsden	Teacher

MIDDLE SCHOOL

Linda Chao	Nurse
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HIGH SCHOOL

Jacqueline Bromage	Social Worker
Nicole Carrera	Teacher
Kierston Donovan	Teacher
Heather Ferrenbach	Teacher
Jennifer LaFrance	Teacher
Kevin St. Jarre	Teacher

INSTRUCTIONAL SUPPORT

Susan Bahadori	Speech/Language Pathologist
Kristen Tevanian	Speech/Language Pathologist

- j) **Consideration to approve Superintendent's nominations of the following personnel to first continuing contracts** - Mr. Moore motioned for approval of the slate of first continuing contract staff nominations as presented. Ms. Measelle Hubbs seconded. (Approved 6-0)

POND COVE SCHOOL

Sarah Adams	Teacher
Faith Barnes	Social Worker
Karen Ferry	Teacher

MIDDLE SCHOOL

Kristen Arbour	Teacher
Lisa Lund	Teacher

HIGH SCHOOL

Eamon Keenan	Guidance
Joanne Lee	Teacher
Andrew Lupien	Teacher
Joyce Nadeau	Social Worker
Lauren Tarantino	Teacher

INSTRUCTIONAL SUPPORT

Jeff Davis	Speech/Language Pathologist
Sharon Connolly	Physical Therapist
Erin Neisen	Speech/Language Pathologist
Jill Turcotte	Occupational Therapist

- k) **Consideration to approve nominations of new personnel for the 2015-2016 school year** - Mr. Moore motioned for approval of the slate of new personnel nominations as presented. Ms. Williams-Hewitt seconded. (Approved 6-0)

Elizabeth Thomas High School College Counselor

Eteri Shvets Middle School 0.5 World Language Teacher

7. **COMMITTEE REPORTS** -

Buildings & Grounds - Mr. Moore reported that a pool system RFQ has recently gone out. This item was included within the capital stewardship plan.

Teacher/Administrator Evaluation - Ms. Williams-Hewitt reported that meetings are weekly and on-going.

Innovations Team - Ms. Measelle Hubbs reported on the committee's presentation to CEEF and a first formal Team grant request from Ms. Edlund on behalf of her students.

Facilities Use - Superintendent Nadeau reported that the liability insurance requirement (\$400,000 min) for all non-affiliated users of municipal facilities was discussed. A non-affiliated user is one in which the district or town has no fiduciary oversight. Parent and booster associations would be considered non-affiliated users.

8. **BOARD AGENDA REQUESTS** - Mr. Moore requested a review of the format for committee assignments. Ms. Powers inquired about May and June workshop topics and survey data review.
9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - The next **Policy** Committee meeting is to be determined. The **Evaluation** Committee will meet on May 13 and May 19 from 3:15-7:00pm. The next **School Board Regular Business** meeting will be held on Tuesday, June 9 at 7pm in the Town Council Chambers.
10. **ADJOURNMENT** - Mr. Moore made a motion to adjourn. Ms. Measelle Hubbs seconded. (Approved 6-0)

The meeting was adjourned at 9:30 p.m.

Respectfully submitted,



Meredith Nadeau
Superintendent of Schools