

A regular business meeting of the School Board was held on Tuesday, February 10, 2015 at 7:00 p.m. in the Cape Elizabeth Town Hall. An executive session immediately preceded.

School Board members present: John Christie
David Hillman
Susana Measelle Hubbs
Michael Moore
Joanna Morrissey, Chair
Barbara Powers
M. Kate Williams-Hewitt, Vice-Chair

Student School Board Representatives present:
Natalie Vaughan

Meredith S. Nadeau, Superintendent of Schools

Absent: Sierra Bates, Student School Board Representative

Ms. Morrissey called the meeting to order at 7:02 pm.

1. **ADJUSTMENTS TO AGENDA** - *none*

2. **APPROVAL OF SCHOOL BOARD MINUTES** -

- a) Executive Session, Tuesday, January 13, 2015
- b) Regular Business, Tuesday, January 13, 2015
 - Ms. Measelle Hubbs made a motion to approve the slate of minutes as presented. Mr. Hillman seconded. (Approved 7-0)

3. **COMMENTS BY STUDENT REPRESENTATIVES** - High school representative, Natalie Vaughan spoke briefly on items of interest from the students' perspective.

4. **COMMENTS FROM PUBLIC ON AGENDA ITEMS** - *none*

5. **COMMUNICATIONS** -

- a) **Smarter Balanced Assessment Consortium (SBAC)** - Ruth Ellen Vaughn provided a brief overview of the Smarter Balance assessment. Maine's former educational assessments were NECAP (for grades 3-8) and the SAT (for grade 11). Like the former assessments, Smarter Balance will still assess math and reading, however it is comprised of two sections - one part is like the NWEA assessment with its computer-adaptive or leveling questions based on responses, and the second part is a performance task where the student will participate in a classroom activity in advance, be given an opportunity to gather background information, and then apply math and/or reading principles to a more in depth problem. March 30 is the district's testing window.
- b) **Strategic Plan Updates** - Principals Tracy, Shedd, and Hasson reported on progress toward achieving the Strategic Plan Goals developed for 2014-15.

- c) **School Board Goals draft** – Ms. Morrissey reported that a 2015 board goals draft is still being developed. Nothing to report/present this evening.
- d) **Planning Decisions Report** – Superintendent Nadeau provided a brief summary of the 2014-15 school enrollment projection report from Planning Decisions.
- e) **Superintendent's Report** - Superintendent Nadeau updated the board on items of interest happening within the district during the past month.

6. **NEW BUSINESS**

- a) **Consideration to approve the Pond Cove Parent Association's proposed 2015-16 Portland Pirates fundraising marketing materials, in accordance with school board policy KHB (advertising)**– Mr. Moore motioned for approval of the photos of the Portland Pirates' Salty Pete mascot appearing in front of the schools signage as presented. Ms. Williams-Hewitt seconded. (Approved 7-0)
- b) **Consideration to approve the Class of 2015 Project Graduation Committee Fundraising in excess of \$20,000 in accordance with school board policy procedure DF-R (fundraising)** – Mr. Moore motioned for approval of the Class of 2015 project graduation committee fundraising in excess of \$20,000 in accordance with the school board fundraising policy. Ms. Williams-Hewitt seconded. (Approved 7-0)
- c) **Consideration to approve proposed Class of 2015 Project Graduation trip on June 7, 2015 according to Board policy IHOA (field trips)** – Mr. Moore motioned for approval of the trip as presented. Ms. Williams-Hewitt seconded. (Approved 7-0)
- d) **Consideration to approve a Mock Trial team trip to the National High School Mock Trial tournament in Raleigh, North Carolina, May 13-17, 2015** – Ms. Williams-Hewitt motioned for approval of trip as presented within school board agenda packet. Ms. Measelle Hubbs seconded. (Approved 6-0; Hillman recused)
- e) **Consideration to approve Nordic and Alpine Ski teams' trip to the Class B State Ski Meet in Presque Isle, Maine, February 15-17, 2015** – Mr. Moore motioned for approval as presented. Ms. Williams-Hewitt seconded. (Approved 7-0)
- f) **Consideration to approve the proposed 2015-2016 academic year calendar** – Ms. Measelle Hubbs motioned for approval of the calendar as presented. Ms. Williams-Hewitt seconded. (Approved 7-0) Principal Hasson said Pond Cove would develop a plan for the use of the new K-4 half-days with the dates now set.
- g) **Consideration to appoint representative(s) to the Community Services Advisory Commission for a three-year term to expire December 2017** – Mr. Moore motioned to re-appoint **Nikki Dresser** as a representative to the Community Services Advisory Commission as presented. Mr. Christie seconded. (Approved 7-0) There are still openings on the CSAC for interested volunteers.

- h) **Consideration to approve the following athletic and co-curricular staff nominations** – Mr. Moore motioned for approval of the slate of athletic and co-curricular staff nominations as presented. Mr. Christie seconded. (Approved 7-0)

MIDDLE SCHOOL

Joanne Lee	Music Director for Spring Musical
Emily Berry	girls' swimming (7/8)
Christopher Drake	boys' swimming (7/8)

HIGH SCHOOL

Mary Page	Nat'l championship competition (Mock Trial)
Joe Henrikson	Softball, Varsity
Steve Martin	Softball, JV
Andrew Wood	Baseball, Varsity
Donald Dutton	Baseball, JV
Doug Worthley	Outdoor Track Head
Greg Marles	Outdoor Track Asst.
Andrew Lupien	Outdoor Track Asst.
Ben Raymond	Lacrosse, Boys' Varsity
David Croft	Lacrosse, Boys' JV
Alex Spark	Lacrosse, Girls' Varsity
Andy Strout	Tennis, Boys' Varsity
Sarah Boeckel	Tennis, Girls' Varsity
Ben Putnam	Tennis Asst.
Justin Collette	Baseball, varsity asst. (booster-funded)
Andrew Guay	Baseball, varsity asst. (booster-funded)
Charlie Carroll	Lacrosse, boys' varsity asst. (booster-funded)
BJ Nicholson	Softball, varsity asst. (booster-funded)

- i) **Consideration of the following policies for first reading.** *No vote required.*

- JHCA – Use of Unscheduled Class Time for High School Seniors
 - IKF – Graduation Requirements
 - IHOA – Student Travel and Field Trips
Procedure Recommended for Removal from Policy Manual
 - IHOA-R – Student Travel and Field Trips Guidelines
Recommended for Deletion ~ replaced by IHOA
 - IJOB – Athletic Trips
 - IJOB-E – Athletic Trip Request Form
Recommended for Add/Update ~ replacing IJOB-E
 - IHOA-E – Student Travel & Trip Request Form
- Mr. Christie presented policies recently reviewed by the committee for first reading. Any member of the Board or public with comments about these or other policies was invited to forward them to policy committee chair, John Christie,

School Board Chair Joanna Morrissey, or Superintendent Nadeau before the next policy meeting (Feb 24).

- j) **Consideration to approve the Superintendent's recommendations for administrator probationary and continuing contract renewals for the 2015-2016 school year** – Mr. Moore motioned for approval of the following administrator probationary and continuing contract renewals as presented. Ms. Measelle Hubbs seconded. (Approved 7-0)

Nate Carpenter	- High School Asst. Principal
Jane Golding	- Director of Instructional Support
Kelly Hasson	- Pond Cove Principal
Noel Harroff	- Technology Coordinator
Julie Nickerson	- Pond Cove Asst. Principal
Doug Perley	- Middle School Asst. Principal
Jeff Shedd	- High School Principal
Jeff Thoreck	- Athletic Administrator
Mike Tracy	- Middle School Principal
Ruth Ellen Vaughn	- Director of Instruction

- k) **Consideration of request to extend unpaid leave of absence for the 2015-2016 school year** – Ms. Williams-Hewitt motioned for consideration of Laura Manuel's leave request as presented. Mr. Christie seconded. (Not Approved 1-6; Christie, Hillman, Hubbs, Morrissey, Powers, Williams-Hewitt opposed)

- l) **Consideration to appoint board representatives to the Cape Elizabeth Education Association negotiation committees** – Mr. Moore motioned for approval of board representatives to the negotiation committees as presented. Mr. Christie seconded. (Approved 7-0)

Michael Moore & Susanna Measelle Hubbs	- Admin Support Personnel and Ed Tech I & Ed Tech II and III
John Christie & Kate Williams-Hewitt	- Bus Drivers, Custodians, Food Service, and Maintenance Mechanic

- m) **Consideration to extend the Superintendent's contract for one year** – Mr. Christie motioned to extend the Superintendent's contract for one year. Mr. Moore seconded. (Approved 6-1; Powers)

- n) **Consideration to approve the CEHS Program of Studies (2015-2016)** – Mr. Christie motioned for consideration as presented. Ms. Williams-Hewitt seconded. Mr. Christie stated that having recently reviewed the graduation requirements policy he was not seeing the presentation of opportunities for alternative ways of obtaining credit or demonstrating proficiency within this document.

--Mr. Christie amended his motion to instead table the vote until the new graduation requirements that would be in place for incoming 9th graders can be incorporated into the CEHS Program of Studies document. Ms. Measelle Hubbs seconded. (Motion to Table Item Approved 7-0)

7. **COMMITTEE REPORTS** – The **Admin/Teacher Evaluation Committee** will meet with Kim Marshall, the creator of the rubrics the committee has selected, on Friday, February 13. Ms. Powers in her role as **Legislative Liaison** wrote a letter to the Education & Cultural Affairs Committee supporting the extension on the teacher evaluation requirement. Mr. Hillman reported that the **Community Services Advisory Commission** has on an upcoming agenda consideration to offer discounted rates for high school student use of the fitness center.

8. **BOARD AGENDA REQUESTS** – *There were no board agenda requests.*

9. **ANNOUNCEMENTS OF UPCOMING MEETINGS** - The **School Board Budget Workshop/Finance** meeting will be held Wednesday, February 25 at 6:30pm in the Town Council Chambers and broadcast live on CETV. The **Policy Committee** meeting will be held on February 24 at 3pm in the Wm. Jordan Conference Room. The next **School Board Regular Business** meeting will be held on Tuesday, March 10 at 7pm in the Town Council Chambers.

10. **ADJOURNMENT** – Mr. Moore made a motion to adjourn. Ms. Williams-Hewitt seconded. (Approved 7-0)

The meeting was adjourned at 9:56 p.m.

Respectfully submitted,



Meredith Nadeau
Superintendent of Schools