

## Meeting Minutes

-- [Regular Meeting October 8, 2002](#)

### **MEETING MINUTES**

The regular meeting of the School Board was held on Tuesday, October 8, 2002, at 7:30 p.m. in the Council Chambers.

School Board members present were:

Marie Prager, Chair

George Entwistle III

Jennifer DeSena

Elaine Moloney

Susan Steinman

Kevin Sweeney

Kathy Walsh

Dr. Thomas Forcella, Superintendent of Schools

The meeting was called to order at 7:30 PM by Chairperson Marie Prager.

Others present included: Nancy Hutton, Tom Eismeier, Jeff Shedd, Claire LaBrie, Pauline Aportria, Sue Weatherbie, Keith Weatherbie, Hillary Weimont, Aaron McKenney, Elise Moody-Roberts, Elise Moloney

1. Pledge of Allegiance to the Flag led by Marie Prager
2. Adjustments to agenda

Items 11b, 11c, 12g and 12f, all dealing with trips with high school students, were moved to come after Item 7, "Recognition".

3. Approval of School Board Minutes

The minutes of the regular meeting held on September 10, 2002 and the special meeting held on September 24, 2002, were approved as presented.

4. Comments by Student Representatives

Hillary W. and Aaron M., the High School representatives to the School Board, reported on items of interest from the students' perspective at the High School.

Elise M. and Elise M. were introduced as the Middle School's representatives to the School Board for the year. They updated the Board on student activities at the Middle School.

## 5. COMMUNICATIONS

5a. Dr. Forcella pointed out the MSBA Proposed Resolutions were included in their board packet. He asked board members to review them and get back to Susan Steinman with concerns before the meeting in Augusta later in the month.

5b. The Superintendent pointed out that there was a copy of a letter from the Fulbright Memorial Fund Fellowship regarding Principal Tom Eismeier's trip to Japan.

6. COMMENTS FROM PUBLIC - There were no comments from the public.

## 7. RECOGNITION

Kelly Hasson, first grade teacher at Pond Cove School, was presented a certificate in recognition for her accomplishment of being a finalist for the Maine Teacher of the Year sponsored by the State Department of Education.

## 8. SUPERINTENDENT'S REPORT

Kevin Sweeney gave a brief update regarding PATHS and the programs it offers.

## 9. PRINCIPALS' REPORTS

Jeff Shedd, High School Principal, John Casey, Assistant Principal at the Middle School, and Carmen Melito, Assistant Principal at Pond Cove, reported to the Board on items of interest at their respective schools.

## 10. SCHOOL BOARD SUBCOMMITTEES AND REPORTS

### 10a. Finance Subcommittee

Finance Subcommittee Chair Elaine Moloney reported that the subcommittee met prior to the school board meeting where they signed warrants, reviewed appropriations reports, and discussed items including a review of the annual financial report, the format for "Program Costs/Benefit Analysis", and the building project.

### 10b. Policy Subcommittee

Policy Subcommittee Chairperson Susan Steinman reported that at the October meeting the subcommittee discussed the guidelines and procedures for the iBooks. She explained that these are not policies, but it is important to get School Board input and approval.

A copy of the proposed guidelines was included in the board packet for review and will be discussed under "New Business".

#### 10c. Building Advisory Committee

Building Advisory Committee Chairperson Marie Prager reported that the committee met on September 26, 2002 when it focused on a discussion of the options for the High School Renovations Project and developed a number of options for consideration. She went on to say that the committee will meet again on October 30, 2002. At that meeting the options on both the High School Renovation and the Pond Cove Building projects will be discussed and the options to bring to the School Board on November 12 will be determined.

### 11. UNFINISHED BUSINESS

Policy IJOB Athletic Trips and the related IJOB-R Athletic Trip Form were brought forward for second reading. Susan Steinman made a motion to accept the policy. Kevin Sweeney seconded. After discussion, the motion was approved 7-0.

#### 11 Unfinished Business (continued)

11b. Consideration of request from the Foreign Language Department regarding a trip with students during the current school year

- It was reported that Mark Pendarvis has withdrawn his request for students from his Spanish classes to travel to Puerto in April.
- David Peary's request for students to travel to France during April as part of an exchange was reviewed for the second time. Kevin Sweeney made a motion to approve the trip as presented. Susan Steinman seconded. The motion was approved 7-0.

11c. Consideration of a request from Nancy Murphy, High School English Teacher, regarding a spring trip with students to Italy and Greece. It was explained that rather than an exchange, this is a request to miss one day of school for the trip. Kevin Sweeney made a motion to approve the request as presented. Elaine Moloney seconded. The motion was approved 7-0.

### 12. NEW BUSINESS

12a. Consideration of the superintendent's recommendations to athletic fee positions

Dr. Forcella nominated:

High School - Returning: Jim Ray, Varsity Boys Basketball; Jerry McQueeney, JV Boys Basketball; Kim Rovzar, JV Girls Basketball; Doug Worthley, Indoor Track; Kerry Kertes, Varsity Swimming; Ben Raymond, Assistant Swimming; Steve Ouellette, Ice Hockey; Curt Brown, Assistant Ice Hockey; Drew Riddle, Assistant Ice Hockey; New: Russell Davis, Freshman Boys Basketball; Ron Kierstead, Varsity Girls Basketball; Sarah Wolf, Diving; Deven Morrill, Nordic Skiing

Middle School - David Whitten, 8th Grade Boys Soccer

Susan Steinmna made a motion to accept the Superintendent's recommendations. George Entwistle seconded. The motion was approved 7-0.

12b. Consideration of the superintendent's recommendations to co-curricular fee positions

Dr. Forcella nominated: Pond Cove - Sarah Bartlett, Drama Club

Middle School - Bill Kueck & Christine Trahan, Civil Rights Team; Shari Gillies & Kim Sturgeon, Yearbook

High School - Belinda Snell (Coordinator), Katie Lisa, Sharon Merrill, Paula Harris, Kathy Hamblen, Win Phillips, Nancy Murphy, High School SAT; Maureen Dorans, Assistant Speech; Jazz Band 1 & 3, Tom Lizotte; Jazz Band 2, Rick Marster; Jazz Combos 1 & 2, Ralph Norris

System-wide - Kim Huchel, Mentor; Alison Hawkes, Mentor; Karen Abbott, Mentor

Kevin Sweeney made a motion to accept the Superintendent's recommendations to co-curricular fee positions. Susan Steinman seconded. The motion was approved 7-0.

12c. Consideration of the Building Committee recommendation to provide options to the School Board for the proposed addition to Pond Cove that will include space or the opportunity for expansion with regard to future program and/or enrollment needs

After an explanation from Marie Prager and discussion, Elaine Moloney made a motion to recommend that the School Board give permission to the Building Advisory Committee to provide options to the School Board for the proposed addition to Pond

Cove that will include space or the opportunity for expansion with regard to future program and/or enrollment needs. Kathy Walsh seconded. The motion was approved 7-0.

#### 12d. Consideration of a job share proposal at Pond Cove

Dr. Forcella presented a proposal for the full time guidance position at Pond Cove to become a shared position between Patricia Wright and Karen Niehoff. He explained benefits to the proposal and said that both he and the building principal support it. Kathy Walsh made a motion to accept the job share proposal as presented. Kevin Sweeney seconded. The motion was approved 7-0.

#### 12e. Consideration of Middle School Laptop Guidelines

Technology Coordinator Gary Lanoie presented the proposed guidelines and explained that MSMA is working on sample policies, but in the meantime something is needed in place to outline guidelines and procedures before the laptops are allowed to go home with students. During the presentation and discussion, it was requested that several points be clarified including the parents' responsibility in case of theft. (See attached revised copy). George Entwistle made a motion to endorse the Middle School iBook Take Home Guidelines & Procedures with the adjustments as suggested. Susan Steinman seconded. The motion was approved 7-0.

#### 12f. Consideration of a request from a Spanish teacher regarding a trip with students during the current school year.

Sonia Medina, a Spanish teacher at the High School, presented information about a proposed trip to Spain during April 2003. It would be a 9-day trip directly connected to the Spanish Level 4, 5, & 6 curriculum. School Board members asked questions and informed Ms. Medina that a final decision will be made at the November 12th meeting. In the meantime, it was the consensus of the board that she could continue with preliminary plans.

#### 12g. Consideration of request for the high school economics class to travel to the New York Stock Exchange

Ted Jordan, High School economics teacher, presented a proposal for high school students to travel to the New York Stock Exchange for a field trip . He

explained that students in the past have greatly benefited from this trip.

George Entwistle made a motion to approve the trip as presented. Kathy Walsh seconded. The motion was approved 7-0.

13. Kevin Sweeney made a motion to leave public session and enter executive session to discuss the Superintendent evaluation and understand that the board will not return to public session. Susan Steinman seconded. The motion was approved 7-0. The public session adjourned at 9:12 p.m.

Chairman Prager announced dates of upcoming meetings involving the Board and its subcommittees.

Respectfully submitted,

Thomas A. Forcella, Ed. D.

Superintendent of Schools