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Meeting Agendas

-- [Regular Meeting October 8, 2002](#)

Meeting Minutes

-- [Regular Meeting September 10, 2002](#)

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DATES TO REMEMBER

School Board Workshop

Tuesday, October 22, 2002

7:00 p.m.

High School Library

Topic: High School & Middle School programming/FY 2004

Budget

Building Committee Meeting

Wednesday, October 30, 2002

7:00 p.m.

William H. Jordan Conference Room

Policy Subcommittee Meeting

Tuesday, November 5, 2002

12:00 Noon

William H. Jordan Conference Room

Finance Subcommittee Meeting

Tuesday, November 12, 2002

6:30 p.m.

William H. Jordan Conference Room

School Board Meeting

Tuesday, November 12, 2002

7:30 p.m.

Council Chambers

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MEETING AGENDA

TUESDAY October 8, 2002

SCHOOL BOARD MEETING

7:30 p.m. - Council Chambers

PRECEDED BY

6:30 Executive Session to discuss a personnel issue

7:00 p.m. Finance Committee Meeting

William H. Jordan Conference Room

AGENDA

CITIZENS IN THE AUDIENCE ARE INVITED TO SPEAK ON A TOPIC THAT IS INTRODUCED DURING THE COURSE OF THE MEETING. EACH CITIZEN IS TO BE LIMITED TO ONE PRESENTATION, PER CITIZEN, PER TOPIC, OF NOT MORE THAN FIVE MINUTES. AUDIENCE PARTICIPATION SHALL CEASE ON A TOPIC AT SUCH TIME AS THE CHAIRMAN CALLS FOR THE BOARD ACTION.

1. Pledge of Allegiance
2. Adjustments to agenda
3. Approval School Board minutes
 - a. September 10, 2002 regular school board meeting
 - b. September 24, 2002 special meeting
4. Comments by high school and middle school students
5. COMMUNICATIONS
 - a. MSBA Proposed Resolution Packet
 - b. Fulbright Memorial Fund Fellowship
6. COMMENTS FROM THE PUBLIC
7. RECOGNITION
 - a. Kelly Hasson - Maine Teacher of the Year finalist
8. SUPERINTENDENT'S REPORT
 - a. PATHS
9. PRINCIPALS' REPORTS
 - a. High School
 - b. Middle School
 - c. Pond Cove
10. COMMITTEE REPORTS
 - a. Finance Subcommittee
 - b. Policy Subcommittee
 - c. Building Committee
11. UNFINISHED BUSINESS
 - a. Second Reading/Policy IJOB Athletic Trips & IJOB-R Athletic Trip Request Form

b. Consideration of requests from the Foreign Language Department regarding trip with students during the current school year

c. Consideration of request from Nancy Murphy, High School English teacher, regarding a spring trip with students to Italy and Greece

12. NEW BUSINESS

a. Consideration of Superintendent's recommendations for athletic fee positions for fall and winter 2002-03

b. Consideration of Superintendent's recommendation to fill co-curricular fee position for school year 2002 - 2003

c. Consideration of the Building Committee recommendation to provide options to the School Board for the proposed addition to Pond Cove that will include space or the opportunity for expansion with regard to future program and/or enrollment needs

d. Consideration of job share proposal

e. Consideration of middle school laptop guidelines

f. Consideration of a request from a Spanish teacher regarding a trip with students during the current school year

13. Consideration of request to enter executive session to discuss Superintendent evaluation

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MEETING MINUTES

September 10, 2002

Cape Elizabeth, Maine

The regular meeting of the School Board was held on Tuesday, September 10, 2002, at 7:30p.m. in the Council Chambers.

School Board members present were:

George Entwistle, Chairman

Jennifer DeSena

Elaine Moloney

Marie Prager

Susan Steinman

Kevin Sweeney

Kathy Walsh

Dr. Thomas Forcella, Superintendent of Schools

The meeting was called to order at 7:30 PM by Chairperson Marie Prager.

Others present included: Nancy Hutton, Tom Eismeier, Jeff Shedd, Claire LaBrie, Pauline Aportria, Sue Weatherbie, Keith Weatherbie, Hillary Weimont, Aaron McKenney

1. Pledge of Allegiance to the Flag led by Marie Prager

2. Adjustments to agenda

An Item 13 "Executive session to discuss a personnel issue" was added.

3. Approval of School Board Minutes

The minutes of the regular meeting held on August 28, 2002 were approved as presented.

4. Comments by Student Representatives

Hillary Weimont and Aaron McKenney, the High School representatives to the School Board, reported on items of interest from the students' perspective at the High School.

5. COMMUNICATIONS

5a. The Superintendent pointed out to the Board that information about the upcoming MSMA Fall Conference was in their packets. He asked members to notify his office about whether or not they will be attending and needing overnight accommodations.

6. COMMENTS FROM PUBLIC

There were no comments from the public.

7. RECOGNITION

There were no items for recognition.

8. SUPERINTENDENT'S REPORT

8a. Dr. Forcella commended everyone for a successful opening of school. He pointed out that on the first day with teachers and staff the traditional recognition of staff with multiples of five years of service were recognized. In addition, four groups of people were recognized for their contributions toward attaining the school department's mission and vision:

- The Seventh Grade Team for the inordinate amount of their own time they put in to make the laptop initiative work and help us to get to where we want to be;
- The Staff of Pond Cove School for the consistent rise in reading scores on the MEA over the past four years;
- The Science Department at the High School for their research, visits to other schools, dialogue, discussion, and willingness to take the risk to do what they think is best for the High School students by implementing a new program;
- The Maintenance Department, headed by Ernie MacVane, for their initiative and diligence in implementing changes in the area of energy that have saved \$100,000 which we have been able to use for educational programs.

9. PRINCIPALS' REPORTS

Each of the building principals reported on the start of the school year in their respective buildings and their plans for commemorating September 11th.

10. SCHOOL BOARD SUBCOMMITTEES AND REPORTS

10a. Finance Subcommittee

Finance Subcommittee Chairperson Elaine Moloney reported that the subcommittee met prior to the school board meeting where they signed warrants, reviewed appropriations reports, and discussed items including the financial implication of the building project and possible areas within the current budget to help offset the \$40,000 loss in state funding.

10b. Policy Subcommittee

Policy Subcommittee Chairperson Susan Steinman reported that the initial meeting of the subcommittee for the current school year was spent in defining the committee's role, determining how to operate, and prioritizing focus areas for work. The next meeting will be on October 2 at noon in the William H. Jordan Conference Room.

10c. Building Committee

Building Committee Chairperson Marie Prager reported that a subcommittee met to discuss the initial proposal from the architect and come up with area for discussion at the Building Committee meeting scheduled for September 26, 2002 at 7:00 p.m. It is anticipated that the entire committee will meet at least two more times before making its recommendation the School Board and Town Council.

11. UNFINISHED BUSINESS

11a. Policies - Second Reading

Policy IJOB and accompanying guidelines IJOB-R, dealing with athletic field trips, were presented for second reading. These items will go back to the Policy Subcommittee and will return for another reading in October.

12. NEW BUSINESS

12a. Consideration of the superintendent's recommendations to athletic fee positions

Dr. Forcella recommended: Heidi LaRose, Middle School Field Hockey; Joe Hendrickson, 7th Grade Girls Soccer; Gary Newell, 7th Grade Boys Soccer. Kevin Sweeney made a motion to accept the Superintendent's recommendations to Middle School athletic positions. Susan Steinman seconded. The motion was approved 7-0.

12b. Consideration of superintendent's recommendations to co-curricular fee positions

Dr. Forcella recommended: Middle School: Evan Solender, 5th & 6th Grade Math Club; Joanne Paquette, Grade 7&8 Math Team; Gary Record, Art Friday; Tom Wilbur, Grade 5&6 Variety Show; Lisa Leonard, Grade 5&6 World Language Club; Margaret Welch, Grade 5&6 Speech; Joe Doane & Paul Casey, Student Council; Steve Price, Drama Director; Evan Solender, Ass't Drama Director; Christine Trahan, Scenery Manager; Tom Wilbur, Drama/Sound Ass't; Sally Connolly, Drama/General Assistant; Terese Roberts, Drama/General Assistant; Brian Freccero, Computer; Cheryl Higgins, Gary Record, Matt Whaley, & Mary Murphy, Outdoor Experience Leaders; Alison Hawkes & Holly Smevog, Student Newspaper.

High School: Scott Shea, Physical Education/Health Department Chair; Kate Robinson & Rachel Guthrie, Yearbook; Sarah Collins, Art Club/first semester.

System-wide: Mentors for new teachers - Mary Dulac, Suzanne Janelle, Buddy Earle, Mary Murphy, Kim Huchel, Joe Doane, Ray Cooper, Kelly Hasson, Ingrid Stressenger, Susan Dana/Kathleen Riva (Sharing 1 position), Claire Ramsbotham, Mary Beth Benoit, Betty Mullin, Richar Rothlisberger (1 semester), Doug Worthley

Certification Committee Members - Mary Dulac, Shari Robinson, Mary Murphy, Joyce Bell

Special Olympics - Soccer, basketball & spring events, Carlee Bean

George Entwistle made a motion to accept the co-curricular fee position recommendations as presented. Kathy Walsh seconded. The motion was approved 7-0.

12c. Consideration of proposal regarding state and federal grants for the 2002-03 school year

Kevin Sweeney made a motion to authorize the Superintendent to accept and expend all federal and state grant funds for the 2002-03 school year. Susan Steinman seconded. The motion was approved 7-0.

12d. Consideration of requests from the Foreign Language Department regarding trips with students during the current school year

Mark Pendarvis, High School Spanish Teacher, and David Peary, High School French Teacher, were present to answer questions about written proposals they presented for student exchange trips involving students from our Foreign Language Department and students from France and Costa Rica. The consensus of the board was for them to move ahead with the planning. A vote on final approval of the trips will be taken at the October School Board meeting.

12e. Consideration of request from Nancy Murphy, High School English teacher, regarding a spring trip with students to Italy and Greece

Jeff Shedd, High School Principal, was available to answer questions on the written proposal from Nancy Murphy. This is not an exchange trip, but a trip involving students from our school. The consensus of the board was that planning for the trip may continue and a vote will be taken at the October meeting.

13. George Entwistle made a motion to adjourn the public portion of the meeting and reconvene in executive session to discuss a personnel issue. It was added that they would not return to public session. Susan Steinman seconded. The motion was approved 7-0.

Marie Prager announced dates of upcoming meetings involving the Board and its subcommittees. The public portion of the meeting was adjourned at 8:35 p.m.

The School Board convened in executive session in the William H. Jordan Conference Room at 8:40 p.m. At 9:45 p.m. Kevin Sweeney made a motion to adjourn. Jennifer DeSena seconded. The motion was approved 7-0.

Respectfully submitted,

Thomas A. Forcella, Ed. D.

Superintendent of Schools

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A workshop meeting of the School Board was held on Tuesday, September 24, 2002, at 7:30p.m. in the High School Library

followed by an executive session.

School Board members present were:

George Entwistle, Chairman

Jennifer DeSena

Elaine Moloney

Marie Prager

Susan Steinman

Kevin Sweeney

Kathy Walsh

Dr. Thomas Forcella, Superintendent of Schools

The meeting was called to order at 7:30 PM by Chairperson Marie Prager.

Others present included: Nancy Hutton, Tom Eismeier, Jeff Shedd, Claire LaBrie, Pauline Aportria, Sue Weatherbie, Carmen Melito, John Casey, Mark Tinkham, Sarah Simmonds, a number of teachers and parents

Summary of the workshop meeting:

1. Marie Prager welcomed everyone to the meeting and explained that the guiding question was, " Should the new construction at Pond Cove be built with space enough for full or extended day kindergarten?" She went on to explain that no decision would be reached at this meeting.
2. The meeting was turned over to Elaine Moloney, Chairperson of the Kindergarten Review Committee. She explained the background, purpose and possible options. She also reviewed available input from other districts.
3. Amy Kieran, Team Leader of the Kindergarten Team, gave input from the kindergarten teachers.
4. Other teachers and parents in attendance offered input
5. The members of the school board asked questions and offered input
6. Marie Prager thanked people for their input and talked about the "next steps"

Kevin Sweeney made a motion to adjourn the workshop meeting and enter executive session. Jennifer DeSena seconded. The motion was approved 7-0.

The workshop meeting was adjourned at 9:15 p.m. The School Board entered executive session at 9:30 p.m. to discuss a personnel issue. All School board members were present.

Kevin Sweeney made a motion the meeting be adjourned. Elaine Moloney seconded. The motion was approved 7-0. The meeting was adjourned at 10:00 p.m.

Respectfully submitted,

Thomas A. Forcella, Ed. D.

Superintendent of Schools