

Thomas Memorial Library Study Committee
Minutes of meeting: Thursday, May 21, 2009 @ 6:30 P.M.

In Attendance:

Nancy Marshall, *Chair*
Edward Nadeau, *Secretary*
Robert Chatfield, and Jessica Sullivan
Norman R. Jordan
Penny Olsen
Jay Scherma, *Library Director*

Representing:

TML Board of Trustees
CE Historical Society
Former TML Trustee
Thomas Memorial Library

Absent:

Pat Bredenberg, Virginia Cantara, and Nancy O'Sullivan
Anne Swift-Kayatta

TML Board of Trustees
CE Town Council

Agenda:

1. Call to order: 6:30 P.M.

Nancy Marshall, Chair

2. Approval of Meeting Minutes:

Motion: Accept minutes of the April 16, 2009 meeting

Result: Unanimously approved

Motion: Accept minutes of the May 4, 2009 workshop

Result: Unanimously approved

3. Phase II Report, update:

- At the May 4th workshop, Alternative 2 and 3 scenarios were discussed and 2 straw polls were taken to narrow the possible alternatives.

Motion: To affirm the selection of the scenarios necessary to complete Phase II:

Alternative 2: selection of scenario **D** over A.

Alternative 3: selection of scenario **B1** over E.

Result: Motion approved: 5 in favor, 1 abstention.

- Himmel & Wilson has provided several components of the Phase II reports that are in process (copies distributed), including: Executive Summary (draft), example of Space Category Summary, TML Adjacency Chart, and updated concept plans for scenarios D and B1. See Documents section of: http://www.capeelizabeth.com/aTML_studycommittee.html
- With the selection of scenarios D and B1 as revised, Himmel & Wilson can now finalize the Phase II draft report. Target delivery date: by May 29.
- It was determined that a "Special Meeting" is necessary to review and approve if complete the Phase II report. Tuesday, June 2nd was selected. The time will be finalized upon completion of Committee member poll.

4. Other Business: (none)

5. Confirmation meetings: "Special Meeting" June 2, 2009, time TBD,
Regular monthly meeting: Thursday, June 18, 2009 @ 6:30pm

6. Adjournment: 7:07 P.M.