

# Thomas Memorial Library Study Committee

Minutes of meeting: Thursday, March 19, 2009 @ 6:30 P.M.

## In Attendance:

Nancy Marshall, *Chair*  
Edward Nadeau, *Secretary*  
Virginia Cantara, Robert Chatfield, Jessica Sullivan,  
and Nancy O'Sullivan  
Anne Swift-Kayatta  
Norman R. Jordan  
Jay Scherma, *Library Director*

## Representing:

TML Board of Trustees  
CE Town Council  
CE Historical Society  
Thomas Memorial Library

## Absent:

Pat Bredenberg  
Penny Olsen

TML Board of Trustees  
Former TML Trustee

## Agenda:

### 1. Call to order:

Nancy Marshall, Chair

### 2. Approval of Meeting Minutes:

**Motion:** Accept minutes of the February 19, 2009 meeting.

**Result:** Unanimously approved

### 3. Design Concept Discussion:

- o Copies of Schemes 1a, 1b, 1c, 2, 2a, 3a, & 3b distributed to committee.
- o Fundamentals of each scheme were discussed.

**Motion:** Reject scheme 3a, due to absence of space for the Historical Preservation Society.

**Result:** 7 Yes, 1 Abstention; motion approved.

**Motion:** Reject scheme 2, due to numerous logistical difficulties of obtaining access to library via the driveway on school property.

**Result:** 7 Yes, 1 Abstention; motion approved.

**Motion:** Reject scheme 2a, access to library from Ocean House Road right away is not available and is unlikely due to numerous logistical difficulties.

**Result:** Unanimously approved.

- o Scheme 1, and variations, remains on the table for further discussion.
- o Scheme 3b remains on the table for further discussion.
- o There are 2 pivotal issues that require further discussion:
  - Do we adopt the "clean slate" approach, which means complete removal of the Pond Cove School from the site?
  - Resolution of the concerns surrounding the location of the vehicular entrance / egress to the library.

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## 3. Design Concept Discussion: (continued)

- Resolution of the “clean slate” issue is a prerequisite to the determination of the entrance / egress location issues. Therefore, each member is expected to prepare 3 reasons, pro & con, for your recommendation to adopt or reject the “clean slate” approach.
- Potential dates to continue the discussion are March 24, 31, or April 7<sup>th</sup>. The secretary will poll committee members to determine availability, and report findings to the Chair in order to select the date of the Special Meeting to continue discussion.

## 4. Phase I Recommended Budget Implementation 2009-2010:

- As a requirement of the RFP, Himmel & Wilson has recommended that the Director add \$150,000 to the library 2009-2010 budget (See pp. 19-20 of the TML Needs Assessment Report (Phase I Report) dated Jan 13, 2009). It has been determined that it is premature to act on these recommendations before the report had been presented to the Council and they had accepted it.

## 5. Other Business:

### A) Request extension of deadline:

- Our charge from Town Council is slated to expire on May 1, 2009.

**Motion:** For the Chair to contact the Town Manager and submit a request that the Town Council extend our deadline to July 1, 2009, and that the Town Manager extend the Himmel & Wilson contract accordingly.

**Result:** Unanimously approved.

## 6. Next Meeting:

- Our next meeting is scheduled for Thursday, April 16, 2009 @ 6:30 P.M.

## 7. Adjournment: 8:16 P.M.