

Thomas Memorial Library Study Committee

Minutes of meeting: Thursday, April 17, 2008 @ 6:30 P.M.

In Attendance:

Nancy Marshall, Chair
Robert Chatfield, Ed Nadeau, Penny Olsen,
Nancy O'Sullivan and Evan Roth
Anne Swift-Kayatta
Norman R. Jordan
Jay Scherma

Representing:

TML Board of Trustees
CE Town Council
CE Historical Society
Library Director

Absent:

Pat Bredenberg
Ellie Vuilleumier

TML Board of Trustees
TML Foundation

Approve minutes:

- o Meeting minutes of March 20, 2008 approved.
- o Meeting minutes of April 3, 2008 approved.

Old Business:

A. Consultant Interview Schedule:

The 3 consultants selected for interviews at our April 3 meeting have been contacted by Nancy Marshall and scheduled as follows:

- o Providence Architecture, Friday, April 18:
1:00 – 3:00 Library tour
3:00 – 6:00 consultant presentation and interview
- o Himmel & Wilson, Wednesday, April 30:
1:00 – 3:00 Library tour
4:00 – 6:00 consultant presentation and interview
- o J. Stewart Roberts, Friday, May 2:
1:00 – 3:00 Library tour
3:00 – 6:00 consultant presentation and interview

B. Plan Study Committee meeting to finalize selection:

- o We will meet on May 8 @ 5:00 to select the consultant that we will recommend to the Town Manager.

C. Library tour, Lewiston:

- o Jay will contact Rick Speer @ Lewiston Library to: determine if and when we can do a library tour, and enquire about their experience in working with Providence Architecture.

D. Articles and books for TMLSC use:

- o Jay has obtained most of the books recommended at our last meeting. They are available for checkout by committee members.

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E. Focus Groups: (deferred to May meeting)

- The secretary will generate a worksheet consisting of a list of the Focus Groups outlined in the RFP.
- This worksheet will be distributed to committee members for the purpose of capturing their thoughts on who might comprise each group and how we might go about approaching and/or gathering appropriate representation in each focus group for discussion at our next monthly meeting on May 15th.

Meeting: Our next meeting is scheduled for Thursday, May 15, 2008 @ 6:30 P.M.

Adjournment: 7:00 P.M.