

Thomas Memorial Library Study Committee

Minutes of meeting: Thursday, April 3, 2008 @ 5:00 P.M.

In Attendance:

Nancy Marshall, Chair
Pat Bredenberg, Robert Chatfield, Ed Nadeau,
Penny Olsen, Evan Roth and Nancy O'Sullivan
Anne Swift-Kayatta
Norman R. Jordan
Jay Scherma

Representing:

TML Board of Trustees
CE Town Council
CE Historical Society
Library Director

Absent:

Ellie Vuilleumier

TML Foundation

New Business:

Evaluation of consulting proposals:

- After reviewing the 7 proposals received, each member was asked to identify their top 3 choices.
- The results were tallied on a grid format.
- Each member was given the opportunity to express the strengths and weaknesses of the candidates.
- **Motion:** Invite 3 consulting firms to interview with TMLSC.
Result: Unanimously approved.
- **Motion:** To invite the 3 top rated consulting firms to interview TMLSC:
J. Stewart Roberts, Himmel & Wilson, and Providence Consulting.
Result: Unanimously approved.
- After comparing calendars, the committee selected dates that are available to schedule interviews.
- **Motion:** For the Chair to contact the 3 top rated consulting firms to invite them to interview and discuss available dates and times.
Result: Unanimously approved.
- The Secretary will send letters to each candidate to inform them of their status.
- Interview questions were discussed. Committee members are to continue to think about questions for the candidates, and send them to Nancy for consolidation.

Meeting: Our next meeting is scheduled for Thursday, April 17, 2008 @ 6:30 P.M.

Adjournment: 6:15 P.M.