

Thomas Memorial Library Study Committee

Minutes of meeting: Thursday, February 21, 2008 @ 6:30 P.M.

In Attendance:

Robert Chatfield, Ed Nadeau, Penny Olsen and Evan Roth
Anne Swift-Kayatta
Ellie Vuilleumier
Jay Scherma

Representing:

TML Board of Trustees
CE Town Council
TML Foundation
Library Director

Absent:

Pat Bredenberg (away), Nancy Marshall (away), and
Nancy O'Sullivan (recovering from surgery)
Norman R. Jordan

TML Board of Trustees
CE Historical Society

Old Business:

A. "Request for Proposal" (RFP) committee report

- Review and revise TML-RFP Draft #4b.
- Changes incorporated into Draft 5, attached. **Note:**
Text highlighted in "yellow" is to be removed
Text highlighted in "green" has been added
- Forward to Town Manager for review:
Motion: Approve Draft 5 and send to Town Manager for review.
Result: Unanimously approved.
- Once approved by Town Manager
Circulate to selected consulting firms
Post to RFP site
Prepare press release for local newspapers.

B. Library Tours

- Recap of the Auburn Public Library, conducted January 31, 2008.
- Jay will work with host library directors (Topsham, Freeport, Falmouth, Gorham) to obtain possible dates for tour workshops
- Jay & Ed will obtain dates from committee members and coordinate dates that best accommodate the group's availability

Meeting: Our next meeting is scheduled for Thursday, March 20, 2008 @ 6:30 P.M.

Adjournment: 7:08 P.M.