

**Town of Cape Elizabeth  
Spurwink Church Study Committee  
Meeting Minutes  
April 12, 2006  
7:00 p.m. Town Hall  
William H. Jordan Conference Room**

**Present**        Jane Beckwith  
                     Carol Fritz  
                     Paul McKenney (arrived late)  
                     Darren McLellan, Co-Chairman  
                     Elizabeth B. Peterson  
                     Ann R. Strout

**Absent**         Daniel Chase  
                     R. Bruce Munger, Co-Chairman

**Staff**            Debra Lane, Asst. Town Manager    Ex-officio  
                     Ernie MacVane, Facilities Manager   Ex-officio

The eleventh meeting of the ad-hoc committee convened on Wednesday, April 12, 2006 at 7:00 p.m.

**Approval of Minutes – March 15, 2006**

Moved by Carol Fritz and Seconded by Jane Beckwith to approve the minutes of the meeting held March 15, 2006 as written.

Motion passed unanimously.

**Fund Raising – Review Recommendations from March 15 Meeting**

Several recommendations were made to the fund raising section of the final report.

**Make Final Recommendations for the Scope of the Project**

Moved by Darren McLellan and Seconded by Carol Fritz

The Spurwink Church Study Committee recommends removal of the chimney, replaced by a power vent system.

Motion passed unanimously.

Moved by Carol Fritz and Seconded by Darren McLellan

The Spurwink Church Study Committee recommends obtaining the price to install underground utilities, power and phone, to the Spurwink Church. If possible, installation is recommended during the anticipated construction of Spurwink Avenue.

Motion passed unanimously.

Moved by Darren McLellan and Seconded by Carol Fritz

The Spurwink Church Study Committee recommends investigating the possibility of replacing overhead power lines, with underground utilities, for those lines on the corner of Route 77/Spurwink Avenue. The reason is to provide an unobstructed view of the church from across the street.

Motion passed unanimously.

Moved by Carol Fritz and Seconded by Darren McLellan

The Spurwink Church Study Committee recommends exposing/reopening and repairing the upper level window at the rear of the church.

Motion passed unanimously.

Moved by Paul McKenney and Seconded by Darren McLellan

The Spurwink Church Study Committee recommends removing the gutters. The removal of the gutters is in conjunction with improving the drainage so that there are no adverse implications to the health of the building and the foundation.

Motion passed unanimously.

Final recommendations are based on the desire to restore to the historic authenticity and improve the appearance of the church.

**Prepare Outline for the Final Report**

Debra continues to prepare the draft final report for committee review. Suggestions for the final report include the addition of funding resources.

**Proposed Agenda for Next Meeting Monday, May 8**

Review Estimates and Make Final Recommendations  
Review Draft Final Report

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**Adjournment**

As no further business was before the committee, Chairman McLellan adjourned the meeting at 8:48 p.m.

***Meeting Schedule***

**Wednesday, May 24 (final meeting?)**

Respectfully Submitted,  
Debra M. Lane  
Assistant Town Manager