

**Town of Cape Elizabeth
Spurwink Church Study Committee
Meeting Minutes
November 21, 2005
7:00 p.m. Town Hall
William H. Jordan Conference Room**

Present Jane Beckwith
 Carol Fritz
 Darren McLellan, Co-Chairman
 R. Bruce Munger, Co-Chairman
 Elizabeth B. Peterson
 Ann R. Strout

Absent Daniel Chase
 Paul McKenney

Staff Debra Lane, Asst. Town Manager Ex-officio
 Ernie MacVane, Facilities Manager Ex-officio

Guest David K. Pinkham, P.E. Pinkham & Greer Consulting Engineers, Inc.

The sixth meeting of the ad-hoc committee convened on Monday, November 21, 2005 at 7:05 p.m.

Introductions

Ernie introduced David Pinkham.

Approval of Minutes – October 17, 2005

Moved by C. Fritz and seconded by D. McLellan to approve the minutes of the October 17, 2005 meeting as presented.

Motion passed unanimously.

Meeting with Pinkham & Greer Consulting Engineers

David Pinkham provided the committee with a written report outlining the steps necessary to level the floor and improve the support system of the church. Mr. Pinkham discussed the committee's concern regarding the drainage and need to alleviate further deterioration of the sills. Mr. Pinkham noted consideration of replacing the wall should be discussed.

Mr. Pinkham would like to bring in a contractor to further review cost estimates for the foundation stabilization. A preliminary estimate is \$30,000 - \$50,000. This estimate is subject to change pending further investigation.

It appears the preferred way to address the supports is to “ever so slightly” raise the church.

The maximum number of persons allowed for an event is 150. As this is a public building Ernie suggested the proper load be reviewed. To what length does this project address the load for 150? What is the current load? Mr. Pinkham will provide further information.

Request for Further Information

The committee continues to look toward the final report to the town council. The committee’s priorities, as outlined in the August 15, 2005 minutes, include rehabilitation to the vestibule, review of steeple, and exterior and interior conservation. The committee asked Mr. Pinkham to report back at the December 19 meeting regarding the above-described priorities and as they relate to the structural integrity of the building. An architect may be needed to review this aspect.

The committee is gathering more detail on the priorities, in preparation for the final report.

How Far Back Does The Rehabilitation/Conservation of the Church Go?

As discussions continue, the committee notes that not all the aspects of the church are original e.g. chimney and vestibule. How far back to does this project go? Does the chimney remain? Does the vestibule remain? Jane and Elizabeth will seek historical information to determine what was in place during what time in history.

The committee continues to be mindful of the need to consult historic preservation consultants/experts. The committee will determine the appropriateness of consulting before or after the concept is sent to the state for approval.

Carol asked what the estimate is for the engineers work in preparing the reports as requested by the committee. She noted that the committee has discussed how far the initial funds will get in this process. Ernie will report to the town manager and Debra. The committee will be updated at the next meeting.

Committee members are asked to bring their calendars to the December 19 meeting.

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Proposed Agenda for Next Meeting - Monday, December 19

Approval of Minutes from November 21

Report from Pinkham & Greer – Structural Integrity of Building, Vestibule and Steeple
Committee Discussion – What are the priorities for exterior and interior rehabilitation?

Next Meeting – Committee members are asked to bring their calendars. Meeting dates
will be scheduled.

Adjournment

After hearing no further business, the meeting was adjourned at 8:40 p.m.

Respectfully Submitted,
Debra Lane, Assistant Town Manager

Meeting Schedule – Town Hall - William H. Jordan Conference Room

Monday, December 19, 2005 7:00 p.m.