

**Town of Cape Elizabeth  
Spurwink Church Study Committee  
Meeting Minutes  
October 17, 2005  
7:00 p.m. Town Hall  
William H. Jordan Conference Room**

**Present**        Jane Beckwith  
                     Daniel Chase  
                     Carol Fritz  
                     Darren McLellan, Co-Chairman  
                     Paul McKenney  
                     R. Bruce Munger, Co-Chairman  
                     Elizabeth B. Peterson  
                     Ann R. Strout

**Absent**         Paul McKenney

**Staff**            Debra Lane, Asst. Town Manager    Ex-officio  
                     Ernie MacVane, Facilities Manager   Ex-officio

The fifth meeting of the ad-hoc committee convened on Monday, October 17, 2005 at 7:00 p.m.

**Approval of Minutes – September 19, 2005**

Moved by C. Fritz and Seconded by E. Peterson to approve the minutes of the September 19, 2005 meeting as presented.  
Motion passed unanimously.

**Review of Report from Ernie MacVane – Engineer’s Estimate for Report**

It is anticipated that Pinkham & Greer will be at the next meeting. The purpose is for the engineers to meet the Committee and discuss their priorities for conservation of the Spurwink Church.

Pinkham & Greer’s report estimate (design scope, foundation/drainage/estimate for conservation) will be reviewed by Ernie, Debra and Mike McGovern. Comments will be forwarded to the Committee.

In order to keep Pinkham and Greer updated on the committee’s progress, they will be added to the committee’s mailing list.

**Discussion of Informing the Public of the Committee's Progress**

Moved by D. McLellan and Seconded by C. Fritz to direct Debra to forward a "press release" to the local newspaper distribution list. The purpose is to inform the public of the committee's progress.

Motion passed unanimously.

**Information on Website**

Co-Chairman McLellan asked about information being placed on the town's website. Debra will talk with Town Manager McGovern and report back to the committee.

**Proposed Agenda for Next Meeting - Monday, November 21**

Approval of Minutes from October 17, 2005

Meeting with Pinkham & Greer Consulting Engineers, Inc.

**Adjournment**

After hearing no further business, the meeting was adjourned at 8:25 p.m.

Respectfully Submitted,  
Debra Lane, Assistant Town Manager

**Meeting Schedule – Town Hall - William H. Jordan Conference Room**

**Monday, November 21, 2005 7:00 p.m.**

**Monday, December 19, 2005 7:00 p.m.**