

Library Building Committee
Minutes
October 30, 2014
TML Maine Room, 4:00pm

Present: Molly MacAuslan, Chair, Frank Governali, Martha Palmer, Kate Williams-Hewitt, Kelly Hasson, Greg Marles, Jay Scherma, Nadine Cole, Cynthia Loebenstein, Dick Reed.

Call to order: 4:03PM

- 1) Approval of Meeting Minutes: October 14, 2014: Molly (5 minutes)
Approved
- 2) FF&E Update: Nadine (45 minutes)
Nadine shared the document named Furniture, Fixtures and Equipment Summary list by Location. She reviewed the timing and cost associated with being in compliance with fire codes. The Design Team and Greg will review vendors for quality, cost, maintenance, warranties, and discounts. Samples will be sent to library. If the referendum passes the design team and the LBC will meet monthly to continue the work with furniture, fixtures and equipment. Nadine would like the order for the furniture to be submitted in early September. She will ask for the delivery date to be in December. Greg explained the process for ordering and substitutions process.
- 3) Samples of Carpeting, Granite, Linoleum/VCT & Ceiling Tile: Nadine (10 minutes)
Nadine shared samples and her color preference.
- 4) Children's Garden: Cynthia (10 minutes)
Design Team will continue to work with local artists on the Children's Garden Design.
- 5) Value Engineering and Contracts Update: Derek (5 minutes)
Moved to another meeting?
- 6) Discussion of Wish List (25 minutes)
There is a \$196,000.00 contingency in the budget. The wish list will not be revisited until excavation of the grounds has been completed and work on TML building has been begun. The LBC has made decisions to ensure that the budget takes care of surprised of ledge and any structural work to the building through the Value Engineering process. We have found economies in finish and not at the expense of operational efficiencies or systems.
- 7) Sustainability: Dick (5 minutes)
Moved to the next meeting.
- 8) Outreach Update: Frank & Martha (5 minutes)
Martha reviewed the outreach work.
- 9) Next meeting?
- 10) Other?
Committee members shared their general thoughts on the project with the full committee.
- 11) Adjournment: 6:26pm

Submitted by Kate Williams-Hewitt

Attachments:

Minutes: 10/14/14

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Library Building Committee Meetings and workshops: The purpose of monthly meetings and occasional workshops is primarily for the Library Building Committee to conduct the business of the Committee in accordance with its Charge from the Town Council. Prior to Committee discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair of the Committee may allocate the speaking time in order to balance the debate. The public will also be afforded an opportunity to speak, using the above guidelines, at the conclusion of each meeting.

DRAFT