

Library Building Committee
Minutes
September 16, 2014
TML Maine Room, 4:00pm

Present: Molly MacAulsan, Chair, Frank Governali, Martha Palmer, Kate Williams-Hewitt, Greg Marles, Jay Scherma, Jeff Shedd, Nadine Cole, Derek Converse, Cynthia Loebenstein, Dick Reed.

Absent: Kathy Ray

Call to order: 4:03PM

- 1) Approval of Meeting Minutes: September 5, 2014 – Approved.
- 2) Update from September 12th Discovery Garden Discussion: Dick (10 minutes)
Cynthia reviewed the meeting and made a plan to share pictures of possible items with citizens. As an example of other libraries with outdoor children's spaces she shared a Wisconsin Library via Bookworm.org.
- 3) Elevations of Featured Areas of Building for October 2nd Presentation: Dick (5 minutes)
Molly asked Dick & Cynthia to help us visualize the view inside the library from one area to the other. The perspective would be drawn from standing height and above (i.e. a 6' viewpoint.) Because we haven't settled on lighting and other details, Dick and Cynthia have not yet developed these drawing but, they said they would get them to us for our October 2nd meeting.
- 4) Samples of Carpeting, Granite, Linoleum/VCT & Ceiling Tile: Dick/Nadine (15 minutes)
Dick reviewed the acoustical tiles. Greg made recommendation.
Nadine reviewed flooring options and reviewed cost, maintenance, durability. Nadine reviewed color schemes for each area including bookshelves, lighting, Greg stated recommended standards for furniture need to meet Class1 specifications; he also reviewed the upkeep of the various flooring types. Jay reviewed what activities are being done in the programming rooms to ensure that we are using appropriate flooring. Nadine will bring new samples to our future meetings.
- 5) Discussion of Young Adult Area Colored Lighting & Clouds: Cynthia (10 minutes)
Moved to next meeting.
- 6) Column Resolution: Dick & Cynthia (10 minutes)
Dick and Cynthia shared visuals on the revised work on the columns; they are still securing price.
- 7) Other Outstanding Design Elements: Molly (10 minutes)
Moved to next meeting.
- 8) Value Engineering Update: Derek (45 minutes)
We went thru Derek's Value Engineering handout to ensure we were on target for the total price.
Derek, Dick and Cynthia will continue their research until maximum savings on all items are known.
- 9) Discussion of Projected Construction Schedule: Derek (5 minutes)
Moved to next meeting.
- 10) Outreach Update: Frank & Martha (5 minutes)
Moved to next meeting.
- 11) Other?
None.
- 12) Next LBC Meeting Date: Thursday, Oct. 2, 2014 @ 4:00 pm (TML, Maine Room)
- 13) Adjournment: 6:45PM.

Submitted by: Kate Williams-Hewitt

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Future Meetings Dates:

October 2 – 4PM

October 14* - 4PM

October 30 – 4PM

* Meeting date out of sequence to avoid TML Trustees Meetings

Attachments:

Minutes: 9/5/14

VE Schedule (9/?/14)

Citizen Participation at Meetings & Workshops

Library Building Committee Meetings and workshops: The purpose of monthly meetings and occasional workshops is primarily for the Library Building Committee to conduct the business of the Committee in accordance with its Charge from the Town Council. Prior to Committee discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair of the Committee may allocate the speaking time in order to balance the debate. The public will also be afforded an opportunity to speak, using the above guidelines, at the conclusion of each meeting.