

Library Building Committee
Minutes
September 5, 2014
TML Maine Room, 12:00pm

Present: Molly MacAuslan, Chair, Frank Governali, Martha Palmer, Kathy Ray, Kate Williams-Hewitt, Greg Marles, Jay Scherma, Derek Converse, Dick Reed and Nadine Cole,

Call to order: 12:04PM

1) Approval of Meeting Minutes: August 19, 2014

Reviewed meeting notes & verified that a meeting is scheduled for 11:30AM on Friday (Sept. 12th) to discuss the Children's Discovery Garden. Rachel will distribute fliers to citizens. Minutes Approved.

2) Discussion of Budget and Value Engineering Recommendations-Update: Derek (60 minutes)

The LBC goal is to have an owner contingency of 200,000. Derek suggested 175,000. The Full Committee went thru each line item in this first draft looking to approve, deny or seek more information.

3) Revised Meeting Schedule: Dick (5 minutes)

By our next meeting to be at 90% of evaluation process.

4) Status of Joint LBC/TMLF Capital Campaign Outreach Initiative: Frank & Martha (15 minutes)

Martha reviewed dates of public awareness events.

5) Other?

None for LBC. Jay will schedule the Spurwink School Cost Estimate and Transition Meeting.

6) Next LBC Meeting Date: Thursday, Sept. 16, 2014 @ 4:00 pm (TML, Maine Room)

n.b. Status of FF&E will be discussed on October 2, 2014

7) Adjournment: 6:30PM

Submitted by: Kate Williams-Hewitt

Future Meetings Dates:

September 12* - 11:30AM (Parental Input on Discovery Garden)

October 2 – 4PM

October 14* - 4PM

October 30 – 4PM

* Meeting date out of sequence to avoid TML Trustees Meetings

Attachments:

Minutes: 8/19/14

Revised Meeting Schedule (8-26-14)

Citizen Participation at Meetings & Workshops

Library Building Committee Meetings and workshops: The purpose of monthly meetings and occasional workshops is primarily for the Library Building Committee to conduct the business of the Committee in accordance with its Charge from the Town Council. Prior to Committee discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair of the Committee may allocate the speaking time in order to balance the debate. The public will also be afforded an opportunity to speak, using the above guidelines, at the conclusion of each meeting.