

**Thomas Memorial Library Building Committee**  
**Minutes April 25, 2014**

**In Attendance:** Molly MacAuslan, Kathy Ray, Martha Palmer, Frank Governali, Jay Scherma

**Call to order:** 12:48PM

1. Approval of Meeting Minutes: April 18, 2014 – Unanimously approved.
  2. Input & Outreach (Martha and Molly)
    - a. Email Address - has been created to communicate directly with committee:  
LBCpublic@thomas.lib.me.us
    - b. Video – Conversed with Historical Society about filming existing building by CEHS students for their Senior Transition Project (STP). Expect output to be two short videos. One focused on existing building with its historical components and how it will be transitioned to the new building. Second video will be of new plans. Need to figure out who can manage the production and direction of the videos. These videos will be accessible through the TML website and other platforms and used to reach and inform the community.
    - c. Focus Group – All of the folks who have applied to be trustees will be participating and the meeting is on April 30.
    - d. Presence at various town events: As an effort to inform as much as the community as possible about the project LBC members will be present at various town events with informational materials: CE Farm Alliance Strawberry Festival (June 28<sup>th</sup>, 8AM-4:30PM) ; Family Fun Day; Beach to Beacon; and any other events that occur that we can gain access to.
    - e. Photo of alums (Kathy Ray) – Need to determine date to do this and to reach out to as many local alums as possible. Planning to have a photo on the front steps. Will notify Courier to have article written combined with the photo.
  3. Presentation to Council – (Molly) Will occur on May 12. We reviewed slides and content of presentation.
  4. Planning Board submission Molly, Jay, and the architects had a 2 hour meeting with M. McGovern & Maureen O’Meara on April 22. On May 1 LBC will see site plans from architects. On May 16 LBC will review final package that will ultimately be submitted to Planning Board on May 30 for June 12 Planning Board Meeting.
  5. Naming Opportunities/Foundation/Capital Campaign (Frank/Martha) Need to consider the implications of various naming strategies. This discussion will be developed by a group that includes members of the LBC, Trustees, and Foundation. There will be a meeting among members of these committees on April 28 to discuss plans going forward.
  6. Transition Planning (Kate and Jay) It has been estimated that it will cost about \$107,000 to secure Spurwink building to use it as a transitional space. Nearly all of this amount would have to be spent anyway to preserve the building for any future use. Therefore there is little waste in making this investment for the town. This facility would provide enough space for programs and for frequently used books. Less frequently used books would go into storage (space that we need still secure.)
  7. Next Meeting Date: Thursday, May 1, 2014 @ 4:00 pm (Maine Room)
- Adjournment: 2:51PM