

Library Building Committee
Agenda
April 7, 2014
TML Community Room, 1:00 pm

Draft Minutes

In attendance: Molly MacAuslan, Frank Governali, Kathy Ray, Kate Williams-Hewitt, Greg Marles, Jay Scherma, Dick Reed & Derek Converse.

Absent: Martha Palmer

- 1) Call to order: 1:10PM
- 2) Approval of Meeting Minutes: Minutes from March 20, April 1, & April 7 were deferred to our next meeting.
- 3) Review of SD Cost Estimate (Derek)
Derek went through Zachau's Estimate Detail hand out and reviewed each line item. He explained each code in detail and answered questions on each line item. We discussed the importance of working with the correct square foot number. Further discussed the importance of the final (construction) number and are we on track? Dick thinks we are on track but we will always be looking at the budget to make final decisions. The project budget is \$3.4M while the current SD estimate is at \$3.58 millions and we are within 5% of the number and with Design Development Mechanical and Electrical lines will be the first to be looked at if need be.
- 4) Discussion of renderings (Dick Reed)
Dick will have rendering for our next meeting. Mid-May is when we will have a working set of Design Development plans to share.
- 5) Discussion of process sharing/gathering input on DD (Dick Reed)
Dick will work with staff to vet materials. Jay and Dick will set up time with staff after the 16th of April.
- 6) Discussion of revised schedule (Dick Reed)
Dick needs to have the Site Plan Submission completed by May 2nd, 2014 and to meet on May 22nd, 2014 with the Planning Board. Reed will work with Molly, the Engineers and Maureen to insure the packet is complete.
- 7) Update on discussion w/CEHPS (Molly)
Michael and Molly met with the CEHPS. Molly shared that The Historic Society will go to the Police Station during the construction phase and the Council has yet to decide their permanent future home.
- 8) Next Meeting Date: Thursday, April 18, 2014 @ 8:30 am
- 9) Adjournment: 3:23PM

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Citizen Participation at Meetings & Workshops

Library Building Committee Meetings and workshops: The purpose of monthly meetings and occasional workshops is primarily for the Library Building Committee to conduct the business of the Committee in accordance with its Charge from the Town Council. Prior to Committee discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair of the Committee may allocate the speaking time in order to balance the debate. The public will also be afforded an opportunity to speak, using the above guidelines, at the conclusion of each meeting.