

Library Building Committee Minutes

March 6, 2014 TML Maine Room – 4:00PM

In Attendance: Frank Governali, Molly MacAuslan, Martha Palmer, Jay Scherma, Greg Marles, Kate Williams-Hewitt, Jeff Shedd, Jim Walsh. Guests: Dick Reed & Cynthia Loebenstein

- 1) Call to order 4:05 pm
- 2) Approval of Meeting Minutes: February 11, 2014 Approved with the addition of a March 13, 2014 meeting added to notes.
- 3) Update on CM selection process: CM selection team have been holding interviews and have a few more. Once all interviews are completed the CM sub committee will make a recommendation to the full LBC and then to the Town Manager.
- 4) Update on Planning Board Workshop: March 4, 2014 Reed and Co. met with the Planning Board. The Planning Board had many questions particularly focused on plans for parking. A Project Walk Through was agreed on and will be coordinated by Maureen O'Meara. Questions and concerns will be addressed by Reed and Co. and the LBC and then brought back to The Planning Board.
- 5) Discussion of March 20th Joint Meeting with TML Trustees and TML Foundation Board: Reed and Co. and the full LBC will attend this meeting and review the work done and hear thoughts and concerns of TML Trustees and the Foundation Board to ensure that all concerns are being entertained.
- 6) LEED Discussion Dick Reed reviewed the LEED Certification process and associated costs. The LBC agreed on the importance of following LEED Guidelines as much as possible. However, the group viewed the costs and paperwork associated in earning official LEED Certification may not be merited.
- 7) Delivery Access for inter-library loans and other deliveries. Dick reviewed access for delivery trucks pros and cons. The concern is that over the next 25 years, having deliveries solely through the front door might limit building flexibility and utility Greg will review the fire lane access with Fire Chief and report back.
- 8) Reminder: March 13th Sub-committee Reports
- 9) Reed & Co. Presentation – Dick & Cynthia
 - a) Plan Review

- . b) Building Massing
- . c) Concept Site Plan Dick and Cynthia shared the latest plans explaining changes made to reflect the LBC thoughts and concerns. The roof lines, the windows, awnings, parking, the entrance and doors were discussed and other details were discussed. Dick and Cynthia took notes and will continue to work on the plans so to meet the expectations of the LBC.

10) Other Business: Martha and Kate will ask schools and Master Gardeners if they can work together to manage the replanting of existing bushes and plants around the library for the new landscaping.

11) Next Meeting Date: 3/13/14 @ 5PM (TML Maine Room)

12) Adjournment: __5:55pm__

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Kate

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