

**TOWN OF CAPE ELIZABETH
HARBORS COMMITTEE**

Meeting Minutes
October 10, 2017

Present: Chair James Casey (JC), Stephen Culver (SC), Susan Farady (SF), and Caitlin Jordan (CJ)

Absent: Katharine Ray (KR)

Staff: Town Engineer Stephen Harding (SH)

Public: Nate Perry (NP)

Call to Order: The meeting was held in a conference room at the library. James Casey called the meeting to order at 6:24 p.m. with a roll call in which Committee Members SC, SF, and CJ were present and Member KR being absent.

Reports and Correspondence: The Committee had been provided in their meeting packets information which included:

1. Draft September 28, 2017 Meeting Minutes
2. September 27, 2017 email from Town Manager Matt Sturgis forwarding Ilya Fleischman's September 26, 2017 email regarding various issues associated with the Kettle Cove area.

Citizen Opportunity for Public Comment:

- NP informed the Committee that as a follow up to the discussion at the last Harbors Committee meeting that Cape Fishermen's Alliance members Jim Huebener, Gary Cummings, and NP had met at Kettle Cove with the State's Gary Best and Kurt Shoener. The group reviewed potential sign locations and information to be added to these signs. There was a general discussion amongst the Committee about the signage at Kettle Cove and the need for changes.
- NP questioned whether the Committee would discuss in detail the comments in Ilya Fleischman's September 26, 2017 email. JC responded that it should be an item on the next meeting's agenda.

Meeting Minutes: The September 28, 2017 meeting minutes were approved with no corrections (4 Yes, 1 absent).

Review of Draft Outline of upcoming Harbors Committee Report

- JC introduced the discussion with a review of the Public Informational Survey. During the conversation, SH send out to the Committee a link to the summary of the survey. JC informed the group that Survey Monkey has altered their

packages and the Town cannot upgrade to a higher quality package unless they do so for a year so there is no analysis tool available to sort through the various comments for key issues. There was a general discussion of the report and how best to review the verbatim comments for trends. It was decided that individual members would take on the three major comment sections and then report back to the group at the next meeting. The group also decided that the survey results and all of the comments would be added to the appendix and that a summary of the survey and its findings would be within the text of the report.

- The group then reviewed the report outline and after discussion felt that the current outline was a good start and wouldn't need a lot of changes. CJ felt that the Comprehensive Plan section probably would need its own detailed outline.
- SF reviewed the marine license information that she has received from the Department of Marine Resources for 2016. The group reviewed the data which includes various licenses for Maine coastal communities. CJ noted that she would be able to sort through the information and produce a table that would be able to be inserted into the report. CJ also noted a drop in lobster licenses and SF noted that the shrimp moratorium would affect the shrimp licenses. The group then discussed the need to establish various trends and noted that license availability has affected the number of licenses. NP asked whether the DMR should be tracking and evaluating trends. SF noted that they likely are doing that, but may not want to share that analysis. It was ultimately determined that SF should contact the DMR for additional information at different past intervals so that the data could be studied for trends since the last Comprehensive Plan was published.
- The Committee discussed their role in the report findings as to whether it should be an advocate for the fishermen. The Committee determined that they would report the facts and present the findings. They also noted that if someone had a strong disagreement as to how the findings should be interpreted that the report could reflect the differences of opinion and that the minority opinion could also voice their opinion during the Council presentation of the report.
- The Committee determined that the next Comprehensive Plan Committee meeting was to be held on October 23rd. The Committee directed SH to discuss with either the Comprehensive Plan Committee Chair or the Town Planner as to whether a Comprehensive Plan Committee representative attend the next Harbors Committee meeting to discuss the Marine Resources section of the Comprehensive Plan that the Harbors Committee will be responsible to provide a draft section.
- CJ noted that the last Comprehensive Plan included a discussion about the Great Pond and that the Harbors Committee did not include that in the Public Survey as the survey concentrated on ocean waters. There was a general discussion about the Great Pond history and a lot of changes have been undertaken there since the last Comprehensive Plan was produced. JC asked SH to gather information and SH stated that he would ask Maureen O'Meara, the Town Planner, for that information.
- JC asked SH if Harbormaster Ian Anderson (IA) had provided any written information yet and SH responded no. The Committee directed SH to contract

IA and work on a deadline to provide the Committee with written information. The Committee would also like IA to attend the next meeting.

- NP noted that the Fishermen's Alliance was trying to coordinate a boat review of moorings with IA as the last review was interrupted shortly after starting by an emergency call for IA. JC offered to represent the HC on this review, as he would like to view the harbors from the water.
- The group then reviewed the need to consider an extension from the Council for the report finalization.

Public Comment:

- NP asked if the letter that Town Manager Matt Sturgis (MS) was to send to the State regarding the relocation of the Crescent Beach access was going to be discussed at the upcoming Council meeting. CJ noted that it was not an agenda item, but that perhaps MS was going to bring it up as a general item noting that the Council had already discussed this item previously. SH noted that he had spoken to MS after the last Harbors Committee meeting and had relayed the Committee agreement on the content and passed along the recommendation that a response deadline for the State be included in the letter. SH had understood from this conversation that MS was going to discuss the letter with the Council soon with the intention of sending it to the State as soon as possible.

Next Meeting: The next Harbors Committee regular meeting will be held on Thursday, October 26, 2017 at 6:15 P.M. in the Lower Conference Room at Town Hall.

The meeting was adjourned at 7:59 p.m.

Respectfully Submitted,
Stephen D. Harding, P.E.
Town Engineer