

FOSP Meeting Minutes October 24, 2012

Members Present: John Greene (Chairman) Carol Anne Jordan, Craig Cooper, Jessica Sullivan, Richard Bauman, Wayne Brookings, Caitlin Jordan, Chris Franklin, Frank Governali, Bo Norris, Maureen O'Meara (staff)

1. **Call to Order** by John Greene at 7:05
2. **Public Comment Period.** – No Members of Public present
3. **Previous Minutes:** September 26, 2012 meeting prepared by Chris Franklin. John Greene and Richard Bauman submitted corrections, and amended minutes were approved unanimously. (Bo Norris moved to approve, Craig Cooper seconded)
4. **Correspondence:** None
5. **Draft Report.** Committee reviewed the draft report page by page, with edits captured by Maureen O'Meara. This edited version of the final draft is publicly available, and will be presented to the Town Council.
6. **Next Steps/draft agenda for next meeting:** The question of whether the Committee needed to meet again was discussed, and consensus was reached that another meeting was not necessary, and that the final edited document should be forwarded to the Town Council. The Committee agreed that we each individually could review the document containing all edits made at this meeting, and respond to Maureen O'Meara with any final edits by the end of the day October 30. Formalizing this discussion, Jessica Sullivan moved that we accept the final draft recommendations with corrections noted at this meeting, and that we forward it to the Town Council. The motion was seconded by Craig Cooper, and passed unanimously.
7. **Public Comment Period.** No members of the public were present.
8. **Adjourned:** At 8:52PM Bo Norris motioned to adjourn, which was seconded by Richard Bauman, and passed unanimously.