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Agenda

Cape Elizabeth Community Services Advisory Commission Meeting

Wednesday, December 2, 2009

Community Center

7:00 PM

1. **Acceptance of minutes from previous meeting**
2. **On-Line Registrations**
 - a. **Presentation from Falmouth Community Programs**
 - b. **Discussion, Questions and Answers**
3. **Fort Williams**
4. **Youth Programs**
 - a. **Basketball Recreation Programs**
 - b. **Middle School "Cape 3" team**
 - c. **Nordic Ski Programs**
 - d. **Shawnee Peak Program**
5. **Community Services Brochure**
6. **Election of the Advisory Commission Chairperson for 2010**
7. **Volunteer Coaching Applications & Evaluations**
8. **Other**

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MINUTES

DRAFT MINUTES

CAPE ELIZABETH COMMUNITY SERVICES ADVISORY COMMISSION

November 4, 2009

7:00 PM

Present: Janet Hoskin, Director, Betty Roker, Administrative Assistant to the Director, Bill Marshall, Chair and members Carolyn Flaherty, Susan Haversat, Fred Sturtevant and Kate Mitchell. Absent: Jean Ginn Marvin, Courtney Thoreck.

1. **Acceptance of Minutes from October 7, 2009:** A motion was made by Fred Sturtevant, seconded by Susan Haversat

to accept corrected minutes. All members approved the corrected minutes.

1. Youth Skill Builders:

- a. Feedback on Xara Curriculum for Preschool & K soccer programs? - Janet asked members if they had heard any feedback about the implementation of the new curriculum. All members said they had not.
- b. Travel Basketball League Play – Registration numbers are up from last year. There will be one 5th grade boy's team and two 6th grade boys' teams. There will also be one 5th girl's team and two 6th girls teams. Middle School will have two teams this year. In order to meet the school budget requested amount, all third coach's salaries were cut from the 09-10 budget. In attempt to meet the need of those boys desiring to play basketball, a third team is being formed to play in the South Portland Boys Club League. This "Cape 3" team will have an experienced coaching parent volunteer his efforts. The decision must be made as to whether it will be a travel team or a Middle School team. Several commission members suggested starting intramural sports for students who just enjoyed playing a sport, but did not want to be on a formal team. Janet mentioned that preparations for such a program is already in the works.
- c. Saturday Basketball Flyer – Flyers will be going out through the schools for the Shawnee Peak Ski program and Youth Saturday Basketball.

1. Maine Recycles Week – November 9-13:

1. Cape Elizabeth Recycling Committee will be introducing recycling in the Middle School and Pond Cove cafeteria next week on Monday, Tuesday, Thursday and Friday. They have purchased special containers for this purpose and parent volunteers will be helping students learn to properly dispose of their recyclables. They will also promote recycling in the classrooms as well as composting.

1. Community Services Brochure:

1. Janet explained she had received a call from a Cape Elizabeth citizen concerned about the high quality of the brochure. The citizen thought Community Services should be using less expensive papers and less color to cut down on cost. Commission members told Janet to proceed with the Winter/Spring brochure as usual, but asked her to research various printing alternatives for the summer brochure for the next meeting. The members will then discuss whether or not to make any changes.

5. **On-line Registration:**

- a. Janet reminded members that at the end of the last school year the commission had decided that one of the goals for this year would be to research and pursue implementation of on-line registrations. She also pointed out that having on-line registration would help with all aspects of Community Services. It would eliminate many time consuming data entry tasks and record keeping. Members agreed to visit Falmouth Community Services program to discuss and observe their computer software. Kate Mitchell agreed to contact Falmouth Community Programs and arrange for a visitation.

6. **Other:**

- a. Coaching applications and evaluations will be discussed again at the next meeting.
- b. Several members commented on the excellent job that was done with the flu clinics.

The meeting was adjourned at 8:44 PM.

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