

Cape Elizabeth Community Services Advisory Commission

Meeting Minutes from Wednesday, December 2, 2009

Present: Janet Hoskin, Director; Commissioners: Bill Marshall, Kate Mitchell, Courtney Thoreck, Carolyn Flaherty, Susan Haversat, Jean Ginn Marvin, Fred Sturtevant;
Community Services Staff: Pat Fowler, Kathy Maxwell, Kelly Phinney

The meeting was called to order at 7:05 PM.

2) **On-Line Registrations** - Kate Mitchell introduced Kate Harris from Falmouth Community Programs. Kate Harris is the site administrator of the Active Net on-line registration program for Falmouth Community Programs. Kate H. gave an in depth overview of how Falmouth utilizes many of the features offered by Active Net. All those present expressed their vision of how useful this program would be to Cape Elizabeth Community Services and agreed it needed to be pursued further.

At 9:15 PM, Bill Marshall, Commission Chairperson, consulted with the commissioners to see if everyone was agreeable about moving into the business portion of the meeting. Everyone agreed to continue. Kate Harris and the Community Services Staff were thanked for coming and were excused at this time.

1) **Minutes from previous meeting** - Jean Ginn Marvin moved to accept the minutes from the meeting on November 4, 2009; Susan Haversat seconded. 7 for / 0 against

3) Fort Williams

Janet checked with Bill Marshall to see if there was any information on Fort Williams that he felt needed to be reported or reviewed. Bill felt there was none.

4) Youth Programs

a) **Basketball Recreation Programs** – Janet reported that the Youth Recreation Basketball programs for girls and boys in Grades 3-6 were due to begin this Saturday, December 5, 2009. Many participants have pre-registered in the Community Services Office; others may also register on Saturday just before the program each level begins.

The programs for Grades 1 & 2, Kindergarten, and Preschool do not begin until Saturday, January 9, 2010. Flyers for these levels will be going home through the school very soon with registrations taken at that time.

All levels of the basketball programs finish on Saturday, February 6th.

b) **Middle School “Cape 3” team** – Janet reported that there was enough interest to have three boys basketball teams at the Middle School. Since there are only funds for two teams, Dan Sullivan volunteered to coach a third team, called “Cape 3”. With the fees collected, they were entered into the Boys/Girls Club League in

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South Portland. This 3rd team is co-sponsored by Community Services and the Middle School.

c) Nordic Ski Programs – The Bill Koch Youth Ski program has been quite popular not only last year, but also this year according to Janet. She reported that Leslie Young along with the volunteer coaches are making every attempt to accommodate everyone on the wait list.

d) Shawnee Peak Program – Janet reported that the flyers for the ski and basketball programs were distributed through the schools during the week of November 16. Registrations are coming in steadily for the downhill ski program. The required orientation is scheduled for Thursday, January 7th. The program includes five dates of the ski program and a Sunday Family Ski & BBQ date. Kelly Phinney is the program leader again this year.

- 5) **Community Services Brochure** – Due to the late hour, Commission members agreed to table the discussions about brochure quality and printing until the next meeting,
- 6) **Election of the Advisory Commission Chairperson for 2010** – Susan Haversat nominated Kate Mitchell as the chairperson for 2010; Courtney Thoreck seconded. Bill Marshall was thanked for his service and leadership over the last year. 7 for / 0 against
- 7) **Volunteer Coaching Applications & Evaluations** – Commission members recognized that we are no further along on this topic and agreed to table further work on this topic until a later date.
- 8) **Other**

The meeting adjourned at 9:35 PM.

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Agenda

Wednesday, December 2, 2009

Community Center

7:00 PM

- 1. Acceptance of minutes from previous meeting**
- 2. On-Line Registrations**
 - a. Presentation from Falmouth Community Programs**
 - b. Questions and Answers**
- 3. Fort Williams**
- 4. Youth Programs**
 - a. Basketball Recreation Programs**
 - b. Middle School “Cape 3” team**
 - c. Nordic Ski Programs**
 - d. Shawnee Peak Program**
- 5. Community Services Brochure**
- 6. Election of the Advisory Commission Chairperson for 2010**
- 7. Volunteer Coaching Applications & Evaluations**
- 8. Other**