

**Cape Elizabeth Arts Commission
Minutes for Regular Meeting
December 14, 2010**

The December 14, 2010 meeting of the Cape Elizabeth Arts Commission was held on December 14, 2010. Present were RuthAnne Haley, Chair, Doug McFadd, Vice-Chair, Wendy Seltzer, Treasurer, Julia Bassett Schwerin, Curator of Town-owned Art, Aaron Mosher, Gallery Coordinator, and Jay Scherma, CEAC liaison. Chris Gebhart, Grant Coordinator, was not in attendance.

RuthAnne submitted the Secretary's report which was approved. Wendy submitted the Treasurer's report which had no expenditures, leaving the original balance of \$1000.00. The Treasurer's report was approved.

Janel Voelker, owner of Coastal Wellness Family Chiropractic, presented her idea for a monthly community arts night, similar to Portland's First Friday. She said that several local businesses are interested in showcasing local art and socializing, and want to coordinate with the CEAC library gallery reception dates. The CEAC members thought it sounded like a good idea and asked her to keep us informed of the plans.

Aaron received no new gallery applications. He reported that we still do not have an artist for January. He is going to contact the booked artists to see whether anyone wants to reschedule to January. We also approved a motion for him to offer January to Rose or Jack Keneally, or if they are unavailable, to offer the December artist the opportunity to keep her work up through January, 2011. Aaron is going to send all of the gallery information to Wendy to hold for the next CEAC member to take over the position of gallery coordinator.

Julia did not have any new research to report on the town-owned art inventory project. She is continuing to look for previously created inventory materials, and into the possibility of setting up some sort of internship or liaison position for a student interested in working on this project with her. She presented a list of artists whom she has contacted regarding exhibiting in the gallery.

Doug will email Chris regarding submission of press material about the Suzi VanWye workshop. Doug, as vice-chair, is chair pro tem until a new chair is elected.

Lastly, the CEAC voted to adopt the Town Council language, appropriately adapted, for

public participation at CEAC meetings. Below is the original language, and the CEAC version:

Public Participation at Town Council Meetings

After an item has been introduced, any person wishing to address the council shall signify a desire to speak by raising their hand or by approaching the lectern. When recognized by the chairman, the speaker shall give his or her name and address or name and local affiliation, if the affiliation is relevant, prior to making other comments. All remarks should be addressed to the Town Council. Comments shall be limited to three minutes per person; however, the time may be extended by majority vote of councilors present. For agenda items that are not formally advertised public hearings, the time for public comments is limited to 15 minutes per agenda item. This time may be extended by a majority of the Town Council. The chairman may decline to recognize any person who has already spoken on the same agenda item and may call on speakers in a manner so as to balance debate. Once the Council has begun its deliberations on an item, no person shall be permitted to address the Council on such item.

Public Participation at Cape Elizabeth Arts Commission Meetings

After an item has been introduced, any person wishing to address the CEAC shall signify a desire to speak by raising their hand. When recognized by the chairman, the speaker shall give his or her name and address or name and local affiliation, if the affiliation is relevant, prior to making other comments. All remarks should be addressed to the CEAC. Comments shall be limited to three minutes per person; however, the time may be extended by majority vote of commission members present. For agenda items that are not formally advertised public hearings, the time for public comments is limited to 15 minutes per agenda item. This time may be extended by a majority of the CEAC. The chairman may decline to recognize any person who has already spoken on the same agenda item and may call on speakers in a manner so as to balance debate. Once the CEAC has begun its deliberations on an item, no person shall be permitted to address the CEAC on such item.

The next meeting of the CEAC is January 11, 2011

Respectfully submitted,
Wendy Seltzer, Secretary Pro Tem

