

Cape Elizabeth Arts Commission (CEAC)  
Minutes of the September 9, 2008 Meeting

Genesta Berry called the meeting of the Cape Elizabeth Arts Commission to order at 7:02 P.M. Present were Commission Members: Genesta Berry, Chair, Ruth Anne Haley, Vice Chair, Wendy Seltzer, Treasurer, Adam Weiner, Grant Program Coordinator, Julie Rieger, Curator of Town Owned Arts and Jay Scherma, Library Director.

RuthAnne presented the minutes of the June 24th meeting as the Secretary's Report. The report was unanimously accepted. There were no CEAC meetings held in July or August.

Treasurers Report: Wendy reported a balance of \$0.62 in the account at the end of July. She reported that in July \$1,200. was awarded to The Portland Ballet Company for an upcoming community event at the Middle School this Fall. A \$600 grant was awarded to Patty Morris to market a musical CD and for the band to do a public performance in Cape Elizabeth. She reported \$69 was paid for CEAC donated easel plaques. She reported the fiscal year 2008-2009 CEAC budget in the amount of \$2,000 was deposited into the Town account in August. The balance in the account on 8/31/08 was \$2,000. The Treasurer's report was unanimously accepted.

**Old Business:**

The "Donated by the Cape Elizabeth Arts Commission" plaques for the CE Community Center Art Studio easels are ready to be picked up. Wendy will pick them up, deliver and install them.

The Portland Ballet and Patty Morris need to issue invoices to the CEAC for the monies that were awarded to them. This will complete the paper work that is filed at the Town Hall.

Genesta announced: The Town purchased a piece of art the CEAC selected at the Fort Williams Labor Day Arts Show. The piece has been delivered and installed at the Town Hall.

The Spring 2008 grant award exhibit by Patty McCarthy will be installed in the Library Gallery on Dec 1st between 9-5. The opening reception will be on Friday, Dec 5th from 5:30 PM to 7:30 PM. Patti needs to submit the pink copy of the registration form to Community Services to reserve the Gallery space in the Library. Genesta will be the

CEAC contact on form. Patti McCarthy also needs to issue her press releases and other forms. Adam will call her and update her.

RuthAnne will make three Gallery Exhibit Informational Packets for the Grantees. Adam will deliver them.

Adam reported that Portland Ballet Company has a meeting at the Middle School next week to begin coordinating their community event.

Patty Morris' band will need to schedule a performance in Cape Elizabeth and will need to plan a performance date around another public event day. Recommendations were discussed such as: Fort Williams Family Fun Day, Memorial Day, the Library Bake and Book Sale day or the CE Land Trust Harvest Fair.

Julie's title change for her CEAC job description is "Curator of Town Owned Arts". Julie has no update for the Town's art collection inventory. She will start the art inventory this Fall, doing one building at a time.

We all agreed we would like to schedule a Library Gallery exhibit of some of the Town's art collection.

**New Business:**

**Review of Applications:**

- A motion to accept the applications from Emily Keith and Bill Barton was approved.
- A motion was accepted to table to next month the application from Michelle Leier to review the CD.

Julie proposed asking the CE Art Teachers if they would like to do an art exhibit of their individual work in the Library Gallery. Julie will contact them.

Adam will submit a press release in October announcing the CEAC 2008 Fall Grant availability and the application process.

Jay stated he has e-mailed Deb Lane, the Assistant Town Manager, asking her to let the Appointments Committee know the CEAC needs 2 commission positions filled,

Secretary and Gallery Manager. Genesta will follow up with Mike McGovern, the Town Manager.

The Commission reviewed the fiscal year 2008-2009 budget and agreed on the list of projects.

The Commission agreed that the Gallery Exhibit Guest Book should remain in the Gallery in order to develop a CEAC mailing list.

Genesta reported the Library Focus Group invited the CEAC and the CE Historical Society to meet with them one evening in July. Jay shared some of the data findings from the Focus Group.

The meeting was adjourned at 9:00 PM.

Respectfully submitted,  
RuthAnne Haley  
CEAC, Vice Chair