

Cape Elizabeth Arts Commission
Minutes of the March 11, 2008 meeting

Genesta Berry called the 3/11 meeting of the Cape Elizabeth Arts Commission to order at 7:05 P.M. Present were Commission Members: Genesta Berry, Lina Newhouser, Lynda Brearey, Ruth Anne Hanley, Julie Rieger, Wendy Seltzer, Adam Weiner and Jay Scherma.

The first order of business was the Secretary's report.

1. SECRETARY'S REPORT

All present had read Wendy's minutes of the February meeting.

The minutes, serving as the Secretary's Report, were unanimously accepted as written.

2. TREASURER'S REPORT

Wendy reported \$300 was spent on the Middle School Art Awards for the works selected in Spring 2007. The checks were mailed to the respective students.

The remaining balance in the CEAC account is \$3,542.92.

The Report was accepted unanimously.

3. OLD BUSINESS

Fall 2007 CEAC Art Grant:

Wendy reported that there is no update. Patricia McCarthy, Photographer, is doing a four season photographic documentary of the Strout Horse Farm in CE. Once she has four seasons of photos she will reserve the Gallery.

Gallery at the Thomas Memorial Library

- March Opening: Colleen Boland, presented the Cula Press, a collection of hand painted Irish woodblock prints.

Lina reported that Colleen was pleased with the opening reception. Although there weren't a lot of people there, there appeared to be genuine interest on the part of visitors who came.

TO DO: Julie requested an email reminder be sent to all Commission Members shortly before each monthly reception as a reminder of the Gallery opening.

TO DO: Lynda offered to send out an email reminder each month.

- Upcoming Gallery Schedule

Lynda reported that Lynn Bickford, Watercolor Artist "Reflections in Nature", is confirmed for April with a reception planned for Friday, April 4th.

- Pending Applications:

Vox Photographs (Heather Frederick, Director): Lynda reported Vox Photographs have asked for two shows. Lynda told them the Gallery guidelines only allow for one show at least 18 months apart. They asked for August or December, both of which are open. They will decide which one month they want to reserve.

Mainely Labs (Jim Williams, Artist): Lynda has received his Gallery Application.

Emily Materson, Artist (Decoupage on glass) emailed Jay stating she would be interested in reserving the Gallery for June; since by then she would have enough works to fill the Gallery.

TO DO: Lynda will send her an Application to complete.

Jack Riddle and Mary Hall would like to reserve the Gallery again in 18 months.

TO DO: Requested that we pencil them in. Lynda will do so.

Ruth Bowman has submitted a Gallery Application.

TO DO: Since Lynda just received the Application, she will prepare her presentation proposal for next months meeting.

Ruth Anne moved that we vote on the Vox Photographers and Mainely Labs Applications. All present voted in favor of both.

Lynda noted that we can not vote on Emily Materson's Decoupage until she submits a formal Application.

Spring Grant Application – Public Notice:

Wendy reported that the announcement in the Cape Courier needs to be scheduled. She will send Adam a copy of last year's announcement and Adam will draft this year's announcement. The draft will be voted on at next month's meeting. Then Adam will submit the announcement to the Cape Courier for publication.

2008-2009 CEAC Fiscal Budget:

Genesta reported that the Town Council is scheduled to vote on the CEAC Budget at the end of March.

4. NEW BUSINESS

Gallery Lighting:

Jay reported that the new Gallery lighting has been installed. The Lighting is easier to focus and adjust. We are waiting for a clip to hold one the lenses in place. The Library's Budget paid for the Gallery lighting upgrades.

Wall Hanging System Upgrades:

Lynda reported that the wall hanging upgrades have been installed. She then requested that we buy one additional piece of railing at a cost of \$23 to hang in the CEAC storage area. This rail would be a storage location for unused hanging wires so they do not get tangled. Wendy moved that we expend no more than \$50 to purchase the new rail. Ruth Anne seconded the motion. All voted in favor.

Job Descriptions

Genesta suggested that we list each job with the current person who holds the job stating their status and willingness to continue.

Chair Genesta Berry, term ends December 31, 2008, willing to continue until then.
Vice Chair Unfilled position, role is to fill in for Chair or other positions as needed.
Secretary Lina Newhouser, term ends December 31, 2008, willing to continue until then.
Note: Lina requested a leave of absence earlier in the meeting.
Treasurer Wendy Seltzer, term ends December 31, 2009, willing to continue until then.

Grant Program Coordinator
Unfilled position; the next grant issuance will be in Spring 2008.

Thomas Memorial Gallery Manager
Lynda Brearey, willing to continue until Dec 2008, with Lina Newhouser coming on as an Assistant. Lina will take over Gallery Manager in 2009.

Permanent Arts Collection Program Director – “Curator of Public Art”
Unfilled position; the position needs more than one person, but someone has to be the Director.

There was discussion that there was a need for a Special Projects Position for 2009
Unfilled position

The discussion was tabled by Genesta when our scheduled guests arrived at 8:00 P.M.

Artist, Clara Cohan and Manager of the Cape Elizabeth Community Center (CECC) Sue Weatherbie, were in attendance to present Clara’s proposal and request to the CEAC for funding for four easels for the CECC Art Studio. The easels would be used by students taking Art Classes provided by the CECC. Clara and Sue described the easels (designed and built by Clara) and the CECC Art Studio on the ground floor of the CECC building. The Art Studio has been cobbled together by the art teachers. Cost per easel is \$112.00. Sue explained that the Town would then own and maintain the easels (as they do for all donations). Clara also presented a survey she drafted to measure what Artists want and need in C.E. She asked if the CEAC could help distribute it. Genesta told them we would discuss their proposal and see what kind of contribution the CEAC could offer.

8:45 P.M. Discussion of Jobs/Officers was resumed.

Genesta proposed the following slate of Job Positions for the 2008 term:

Chairperson	Genesta Berry
Vice Chairperson	Ruth Anne Hanley
Treasurer	Wendy Seltzer
Secretary	Lina Newhouser
Grants Program Coordinator	Adam Weiner
Permanent Arts Collection Program Manager	Julie Rieger
Thomas Memorial Gallery Manager	Lynda Brearey with Lina helping later in the year

Lynda moved that the slate be accepted. The motion was seconded. Adam abstained from the vote. All others accepted the slate as proposed.

Requests for Expenditures

Genesta suggested that we make a decision on the easels at this meeting. Adam suggested doing a matching grant. Julie suggested we require the easels to have plaques that say: "Donated by the Cape Elizabeth Arts Commission"

Ruth Anne moved that the CEAC buy four easels at \$112.00 each for a total of \$448.00; to be paid to Clara Cohan; 1/2 up front and 1/2 to be paid upon completion and delivery by June 30th. Julie seconded the motion. All present voted in favor of the motion. Amendment: The plaques for each easel will be provided by the CEAC. All in favor.

Ruth Anne then moved that the CEAC buy museum passes from the Portland Museum of Art, the Children's Museum in Portland and the Farnsworth Art Museum in Rockland for use by the CE Library membership. All present voted in favor of the motion.

Genesta tabled the discussion of the matching grant for the CECC Art Studio until next months meeting.

Genesta adjourned the meeting at 9:03pm.

Respectfully submitted on March 21, 2008.

Lina Newhouser

CEAC Secretary