

Cape Elizabeth Arts Commission
Minutes of the November 13, 2007 Meeting

Genesta Berry called the November 13, 2007 meeting of the Cape Elizabeth Arts Commission to order at 7:10pm. Present were: Commission Members: Genesta Berry, Lin Newhouser, Diane Brakeley, Lynda Brearey, Wendy Seltzer and Jay Scherma. Absent was Sarah Beard Buckley.

1. SECRETARY'S REPORT

Lina reviewed the minutes, noting two action items that were discussed at the last meeting during the Secretary's report:

>High School Art Collection follow-up: how will we seek reimbursement from Old Crowe Gallery for the framing not done (as the pieces were lost)?

ACTION: Diane reported that she has prepared an invoice for Sarah to send to Old Crowe Gallery with a cover letter.

The minutes were unanimously accepted as written.

2. TREASURER'S REPORT

Diane reported that \$4,850 remains in the budget.

3. OLD BUSINESS

○ Permanent Art Collection/Town Owned Art/School Art Collection

Engine One Collection: Lynda reported that she had sent an email to the Chief asking for more info on the corporation that owns their collection, and the insurance company.

ACTION: She will follow-up with him again.

Labor Day Art Show:Lina reported that she had not called the town about an acquisition at the Show last summer.

ACTION: Lina will make the call to the Town this month, to confirm if a piece was selected for 2007.

Additions to Middle School Art Collection school year 2006-2007. Lina reported that she had not called Steve.

ACTION: Lina to call Steve P. or Marguerite (MS Art Teacher) this month re: framing the pieces & names of the artists, were the kids paid (we think not- Diane will check)? Our minutes reflect that all 3 pieces for the school year were selected at the MS spring art show. But what is the status of the pieces right now?

ACTION: Who will write it up for the Cape Courier? Or was it already done?

○ Gallery/Library

Lina reported that she had sent Steve a letter acknowledging his resignation and thanking him for his contributions.

Lynda reported that:

>Dr. Berlingieri is set for February 2008.

QUESTIONS: He does want a reception. Feb. 1? Chaperone?

>Ms. Matterson: is interested

ACTION: Lynda will send her an application form at the end of the year.

>Bob Harrison is set for January 2008. Lynda met with him. Wendy will chaperone 1/4.

>Marnie Souza will take December.

ACTION: Lynda will chaperone Friday December 7.

Revisions to current application form: Lynda reported that she is still working on it.

ACTION: She will keep working on it

Name Tags:

Lynda brought the nametags to the meeting.

- **Guidelines for Exhibition Program**

At the October meeting Sarah suggested that this discussion be tabled until November.

Since Sarah was not at the November meeting, the discussion was tabled again.

At the July meeting it was proposed that each member suggest at least three (3) criteria/guidelines for our exhibition program. Genesta submitted a "scorecard" or rubric listing principles and elements of art, for use in evaluating applicants.

Sarah responded that she likes the idea of some kind of system, but this one could lead us into critiquing the art, which we don't want to be doing.

Lynda suggested using it informally, to help steer us away from our own personal interests.

- **Grant Application**

Wendy reported that Sarah sent her publication information and past press releases but not in time to do a press release for this Nov. deadline.

Patricia McCarthy's application: Wendy asked where the application is.

ACTION: She will follow-up with Sarah to get a copy.

Discussion of Patricia's application:

>Diane asked if we should give \$500 or \$1,000? She feels a little uneasy allocating all of the grant funds at this point in our spending year.

>Jay noted that we could always reallocate funds from another project, e.g. the inventory project if it is not progressing as fast as we intended.

Diane moved to award Patricia the full \$1,000. (amount requested in her application).

Wendy 2nd the motion. All were in favor

Wendy asked what the schedule should be for PR for the May deadline. Diane suggested that we wait until February or so to see what our budget status is.

ACTION: Diane will request a check written to Patricia McCarthy for \$1,000.

ACTION: Wendy will write a letter to Patricia, awarding the grant to her, and send it with the check.

- **Administrative:**

Lina reported that Jay's spreadsheet of the CEAC is correct and complete.

- **Web Update:**

Discussion was tabled, as Sarah was not at the meeting.

4. NEW BUSINESS

- **New Members for the CEAC**

Lynda opened the discussion with the observation that we need 3 new members as of the end of December .

Diane suggested that we keep on top of the town in their effort to get applicants, including calling earlier applicants, and reach out ourselves to possible new members.

Jay noted that Debra Lane is the facilitator for nominations committee.

ACTION: Genesta will call her.

Diane noted that it would be great if a current member would be willing to do the Treasurer job, at least on a short term basis – so there can be a transition. Wendy volunteered to do it, at least on a temporary basis.

- **Library Gallery Schedule Update/new Applications**

New Applicants:

Lynda presented four new applicants:

1. **Colleen Boland, with color prints from the Cuala Press.** The press is based in Ireland, and is run by women.

>Lina moved that we accept her for March.

>Lynda 2nd it.

>All were in favor

2. **Judith Averill- Encaustic Painting & Watercolors**

>Diane moved that we accept her.

>Wendy suggested we push the date out, so she has more time to make paintings.

>All were in favor of both proposals.

3. **VSA Artists: Matter of Perception. Artists with Disabilities.**

>Requested July or August 2008

>Diane moved that we accept them

>Wendy 2nd it.

>All in favor

4. Marilyn (Lyn) Bickford – Watercolor (two works at the meeting)

She is the mother of Katherine Bickford, owner of Artascope

Her works are on display at Artascope now.

>She listed 11 works on her application. Is that enough

>Wendy suggested talking to her about a later date, so she'd have time to get more work done. Lynda 2nd it.

>Diane thinks she has more works.

>Diane moved that we accept her for a time that is available.

>Lynda 2nd it

>All in favor

LIBRARY GALLERY

<u>Upcoming Schedule:</u>	<u>Reception</u>	<u>CEAC Chaperone</u>
12/7 Marnie Souza	yes	Lynda
1/04 Bob Harrison	yes	Wendy
2/1 Dr. Berlingieri (see also Lynda's schedule sheet)	yes	?

5. NEXT MEETING DATE:

Tuesday, December 11, 2007 at 7:00 pm at the Thomas Memorial Library
Meeting was adjourned at 8:40 pm

Respectfully submitted,

Lina Newhouser,
CEAC Secretary