

Cape Elizabeth Arts Commission
Minutes of the April 10, 2007 Meeting

Sarah Beard Buckley called the April 10, 2007 meeting of the Cape Elizabeth Arts Commission to order at 7:10pm. Present were: Sarah Beard Buckley, Lina Newhouser, Diane Brakely, and Jay Scherma.

1. SECRETARY'S REPORT

As all present had read the minutes, Diane moved that they be accepted as written. All present accepted the minutes.

2. TREASURER'S REPORT

Diane reported that \$1,850 remains in the budget. No action over the last month. Lina moved to accept the report. All were in favor. Diane reported that she has gotten no written reports from the Town; she expects that is because there has been no activity.

3. OLD BUSINESS

○ Update on Status of Letter to Town Council

Sarah reported that the letter was sent to the Council. The CEAC is on the agenda for a Finance Committee meeting scheduled for April 12 at 8pm.

Sarah said she was not sure why they scheduled this meeting, when the Finance Committee was already meeting on April 5.

Jay suggested that perhaps there was too much business for one meeting, and 4/12 is just a continuation of 4/5. If we sent the letter, Jay said we would have five minutes to add info or answer questions.

ACTION: Sarah will attend the meeting on 4/12

○ Update on Status of Grant Applications

Sarah reported that no new ones had been received.

○ Update on Status of the Town Art Collection Inventory Project

Sarah reported that she emailed all the images on the disk to herself to create a readable disk. She will complete it this week.

Jay suggested using the new MAC computer at the library – available on Fridays.

Sarah asked if it has Photoshop on it?

Diane said the High School has a MAC lab too. We'd need to bring a read/write disk.

Jay suggested bringing two disks for downloading: one formatted for a Windows machine, and a MAC disk too.

ACTION: Sarah will complete the readable disk the week of March 13

Sarah reported that she has not yet contacted the Fire Chief to identify what works are theirs. Then she asked why we need to contact them? Jay responded that it's the best way to avoid including their collection in the inventory of the Town-owned art.

Diane suggested that they might have their own database, and maybe we can ask them to email it to us.

ACTION: Sarah will contact the Chief.

Database & School Art Binder: Diane reported that Marlee tried to locate all of the works of art. Jay thinks there is a box of slides of Town-owned art in the CEAC closet at the library, and one set in the vault at the Town Hall. Diane reported that some slides are in the binder.

ACTION: Diane will continue working to create this new database. Sarah will send her a copy of the info on CD or as text.

As a group we discussed that the next step after we create the database of works is to determine which ones are documented/which ones are not. Then we need to document/photograph and collect data on all works not yet documented.

- **Update on Status of the School Art Collection**

Lina reported that she had written the letter to the schools (see attachment) and forwarded it to Sarah to send.

Sarah asked why Steve had proposed that we stop funding this student recognition award. In Steve's absence, Jay said Steve is opposed to additional funds for the schools being budgeted through the CEAC. Jay also noted that we, the CEAC had decided to re-direct our funds into other projects. As an alternative to our funding, the group decided to include a sentence suggesting that the Cape Elizabeth Education Fund could be a good source of funds to support the program.

ACTION:

High School Awards: April 30 Sarah and Lina will select this year's three (3) additions to the High School permanent art collection.

Middle School Awards: Sarah will ask Steve to contact Marguerite Rohner, MS art teacher re: a date to review the last two trimesters.

Letter to schools to be revised with suggestion that CEEF could be a good new source of funds for the awards.

3. NEW BUSINESS

In Steve's absence, Sarah reported that August is still open.

Two requests to exhibit have come in.

>Ms. Matterson (wife of the sculptor who did the Joan Benoit sculpture) – decoupage on glass. She sent an email without an application or date. She has picked up a form, but not submitted it yet.

>William Berlingieri – He faxed his application to Town Hall today, after it closed. All agreed to offer him August.

And...

>CE Art League requested November or October. Since neither is available, CEAC will ask them to suggest an alternative date. Diane noted that they would want a date prior to the holidays.

Sarah asked if she could exhibit a portrait show – a show of works from the portrait artists she represents. Jay and Diane both said it would be fine as long as she does not sell works through the show. Would August suit her? Jay said some Augusts are really dead at the library.

ACTION: Sarah will submit an application with photos.

ACTION: Sarah will pass all information on the four applicants to Steve with suggestions discussed at the meeting for scheduling.

- **Update on Library Gallery Schedule = current**

<u>Upcoming Schedule:</u>	<u>Reception</u>	<u>CEAC Chaperone</u>
2/2 Allen Tuttle		
3/2 Diverse Lenses	cancelled	Diane for Lina
4/6 CEHS Sr. Astronomy	yes	Steve
5/4 Pond Cove poetry & photo	no	
6/1 Edurne Esponda	yes	Sarah
7/6 Diane Washburn	yes	
8/3		
9/7 Angela Hamann	yes	
10/5 Janice Reale Hatem	yes	
11/2 Jack Riddle and Mary Hall		

6. **NEXT MEETING DATE:** Tuesday, May 8, 2007 at 7 pm at the library

The meeting was adjourned at 8:02 PM.

Respectfully submitted,

Lina Newhouser,

CEAC Secretary