

Cape Elizabeth Arts Commission
Minutes of the March 13, 2007 Meeting

Sarah Beard Buckley called the March 13, 2007 meeting of the Cape Elizabeth Arts Commission to order at 7:15pm. Present were: Sarah Beard Buckley, Lina Newhouser, Diane Brakely, and Jay Scherma.

1. SECRETARY'S REPORT

As all present had read the minutes, Diane moved that they be accepted as written. All present accepted the minutes.

2. TREASURER'S REPORT

Diane reported that \$1,850 remains in the budget. No action over the last month. Lina moved to accept the report. All were in favor.

3. OLD BUSINESS

○ Update on Status of New Applicants to the Arts Commission:

Sarah reported that new applicants will not be invited or interviewed until the Town Council deals with the future of the CEAC in general. She reported that the Budget meeting was scheduled for April 5. All agreed it would be good for us to attend.

ACTION: All to attend April 5 Budget Meeting if possible.

○ Update on Status of Letter to Mike McGovern: (see attached0

Sarah reported that she was still waiting on a bio from Steve. Diane offered to look for a bio in the Portland Paper article on Old Crowe Gallery.

ACTION: Diane and Sarah to come up with something to run by Steve.

○ Update on Status of Grant Applications

Sarah reported that no new ones had been received.

○ Update on Status of the Town Art Collection Inventory Project

Diane brought a spreadsheet of the inventory, printed from Microsoft Works. She said Jay should have this list, as well as one with appraisals on it.

Lina asked about the Engine One collection, specifically its relationship to the town owned collection. Jay explained that Engine One has their own collection, from the Labor Day Art Show. He's not sure why they collect art. The Town buys a piece from the Labor Day show, which becomes part of the Town's collection.

ACTION: Sarah will contact the Fire Chief to identify what works are theirs, not the Town's.

Sarah posed the question, how do we proceed with this project?

- 1) All agreed that a physical inventory of the art listed. Where is it? To whom does it belong? The Town? Engine One? The Historical Society? Jay thinks the slides are only of the works purchased at the Labor Day Show, but he's not sure. The spreadsheet was done for insurance companies.
- 2) Discussion turned to the need to create a new database from the excel spreadsheet and the CD contents. Diane suggested including "purchase price," "acquisition date," "creation date" and "slide #" (for cross referencing).

ACTION: Diane will create this new database. Sarah will send her a copy of the CD info on CD or as text.

- 3) Sarah noted that we also need to locate the slides at Town Hall, the library and in the CEAC files, and School Art binder, and then cross reference them with the written inventory.

ACTION: Sarah will locate the slides. She will also get the School Art binder to Diane.

- 4) As part of the physical inventory, we should determine what additional details are needed for each work.
- 5) We also need to make sure we have an electronic image of each work.

o **Update on Status of the School Art Collection**

Lina reported on her research on the history of the CEAC funding the collections in the Middle School and High School. The program was started 10 years ago, and was the brainchild of Bill Barton. Lina talked with the coordinators of similar collections at Scarborough and Westbrook High Schools. Regarding funding, she reported that both of those collections are funded by the school/school district.

All present re-committed to our decision to have 2007 be the final year that the CEAC will underwrite the awards to the students. The funds are allocated to new programming in the proposed budget for 2007-2008.

ACTION: Lina will write to Richard Rothlisberger and Mary Hart about this change in budget. Jay suggested they could go to the CEEF.

o **Update on Library Gallery Schedule**

<u>Upcoming Schedule:</u>	<u>Reception</u>	<u>CEAC Chaperone</u>
2/2 Allen Tuttle		
3/2 Diverse Lenses	cancelled	Diane for Lina
4/6 CEHS Sr. Astronomy	yes	Steve

5/4	Pond Cove poetry & photo	no	
6/1	Edurne Esponda	yes	Sarah
7/6	Diane Washburn	yes	
8/3			
9/7	Angela Hamann	yes	
10/5	Janice Reale Hatem	yes	
11/2	Jack Riddle and Mary Hall		

Pending Business:

Sarah noted that we still have no one scheduled for August. We need to advertise for new artists, as there are no new applicants pending. (Relevant notes from last month: Sarah opened the discussion of what the Commission is doing to solicit new applicants for the gallery, suggesting that we do more outreach, e.g. posters in Portland. Steve recommended that we clarify that we accept artists not from Cape Elizabeth. Jay suggested we talk with artists at the Labor Day sale. Sarah recommended letters to Art Associations in the region.)

3. NEW BUSINESS

- o Update on Budget to submit to Town Council

Diane presented her letter including the budget accepted in the March meeting. All present approved both documents.

Proposed Budget for next year: \$3,000

Grants

-two grants		\$800
Inventory Project		\$800
Annual Community Project	\$500	
-PMA Biennial Talks		
Museum Passes		\$300
Gallery Space – Lighting		\$600

- o Update on Website

Sarah reported that she has done a ton of work. It's hard because there are so few images available.

A discussion of the design followed, with Jay noting that there is a comfort level for the CE audience. An acceptable palette. Lina said she'd like to see some of the visual energy from the Chapel Hill Public Arts Commission website. Sarah responded that you need images to work with. Additional artists were suggested for sources of images: Rose and Jack Kennealy, Marta Carmen, Marie Wyzykoski, Patsy Catsos.

ACTION: Jay suggested that Sarah include a link to the website in the letter to McGovern.

6. NEXT MEETING DATE: Tuesday, April 10, 2007 at 7 pm at the library
The meeting was adjourned at 8:45 PM.

Respectfully submitted,

Lina Newhouser,
CEAC Secretary