

Cape Elizabeth Arts Commission
Minutes of the November 14, 2006 Meeting

Diane Brakeley called the November 14 , 2006 meeting of the Cape Elizabeth Arts Commission to order at 7:08pm. Present were: Sara Beard Buckley, Diane Brakely, Marlee Hill, Christine Morgan, Lina Newhouser, and Jay Scherma. Steve Popp arrived at 7:15. Not present was: Suzan Backer.

1. Secretary's Report

Lina read the Minutes of the 9/12/06 meeting. They were accepted with the following changes: February 2007 is open in the Gallery. Jill Campbell was not accepted. Christine Morgan was not present at the October meeting.

Sara also raised the question of the Mission again, since she was asked at the September meeting to prepare materials for the Commission members to use in formulating a Mission Statement for the CEAC. Diane added it to the New Business for tonight's agenda. Marlee moved to have the revised minutes and agenda accepted. Sara 2nd the motion. All approved.

2. Treasurer's report

In Suzan's absence, Diane reported that our balance is \$3,000, with nothing spent from the current 2006-07 budget of \$3,000.

3. OLD BUSINESS

○ **Instruction Sheet for New Hanging System for the Library**

Diane has asked Steve for instruction sheet. He reported that he has several copies from the supplier and will deliver them to the library this week and put them in the "Application Binder" at the front desk. Regarding the weight limit per line, he said that the line will not break. The limit is per "clutch" and is 33# per clutch.

Jay suggested that we scan in a copy of the instructions and include it in the packet to the artists. Christine responded that one more page will raise the cost of mailing the packet.

ACTION: Steve to bring hanging instruction sheets to library front desk and put them in the Application Binder.

○ **Update of Library Gallery and Reception Schedule: Christine Morgan**

A. CM reported that she sent out rejection letters to Jill Campbell and Richard Sandifer and acceptance letters to Diverse Lenses (March 2007), Marta Carmen (January 2007) and Edurne Esponda (June 2007)

CM said she needs info from the High School (May) and Pond Cove (June) applications to send out the letters to them, asking Diane about exhibiting after June.

CM reported that she tried to call Sara Armeigh about her reception, but her voicemail was not taking messages. Marlee asked Christine to confirm 12/1 with Sara and Marlee.

Christine reviewed two new applicants:

Allen Tuttle: mixed media requested 1/07 or 12/07
Angela Hamann: acrylic charcoal and colored chalk/pastel and pencil.

A discussion of Angela's work – particularly her nudes - followed review of her application. Steve said he thought the nudes could be “over the top” for the library. Sara responded that there is an abstraction to her art. She is not trying to be representative. CM said she thinks they are phenomenal. Her concern is more with the range of subject-matter – it is all over the place. Jay said he would speak up if he thought anything was really offensive, and agreed that the body of work presented was “fragmented.” Diane called for a vote. All present agree to accept the application.

All agreed it would be useful to see an actual piece of Allan's work.

ACTION: Christine to send acceptance letters to schools, Diane Washburn asking for time after June, Angela Hamann offering September (see Reale-Hatam notes below), and confirm 12/1 with Sara and Marlee. She will call Allan Tuttle and ask for actual piece to review and ask him to consider 12/07 for his exhibit.

Upcoming Schedule:

12/1	Sara Armeigh	CEAC Chaperone	Marlee Hill
1/5	Marta Carmen	CEAC Chaperone	Suzan
2/2		CEAC Chaperone	Diane
3/2	Diverse Lenses	CEAC Chaperone	Lina
4/6	High School Astronomy	CEAC Chaperone	Steve
5/4	Pond Cove poetry & photo	CEAC Chaperone	Sara
6/1	Edurne Esponda	CEAC Chaperone	?

○ **New CEAC Exhibit Application/Agreement Review – Christine**

CM reported that she has not dealt with it at all.

Diane asked where the revised application is. She said she had sent one to CM with revised graphics.

ACTION: Diane will review the one CM has been using. If it is the revised one, we will drop this item from the agenda. CM did make changes that were marked on the letter at some point.

○ **Report on State Grants Info: Suzan**

Suzan was not present so there was no discussion.

4. NEW BUSINESS

- **New Members of the Commission & positions for next year**

Diane reported that the deadline for applications for new members of the Commission is November 15. She cannot be Chair for next year, and that the Gallery and Permanent will also be open.

Jay asked if we were going to continue the Permanent Art Collection program. Or was it intended as seed money to get the schools? Diane asked if we want to question it now. Sara said we should talk about our mission. A well designed mission statement is really relevant. Diane asked if we should wait to discuss it with new people? Steve and Christine both responded that we should not wait. It will affect new people.

- **Mission Statement**

The discussion began with Jay noting that we need to find the “Charge Letter.” Diane read from documents she received in the notebook she got when she became Chair. She noted that the previous Chair had no idea what the goals were.

Sara noted that goals are “tactics.”

As she read through the notes, Diane asked what is an “Arts Calendar?”

Jay responded that it is a broad listing of activities in the community – schools, etc. They could be posted on the town website.

Steve asked then if the Commission should build an independent website?

Jay answered that the town will not link to another non-commercial website.

Diane noted that the more she thinks about it the more she likes the idea of a mission statement.

Sara said she is willing to do a draft for CEAC members to review.

ACTION: Sara will draft a Mission Statement for the 12/12 meeting

- **Gallery applicant**

Christine reported on application that arrived in September from Kathleen King. Christine called her for artwork. Christine asked what name she should put on the paperwork to Kathleen? Is there anyone on the Commission willing to do the Gallery work? Steve said he is willing to do it.

ACTION: Christine will get organized for the transition and submit receipts for postage.

- **Future General:**

Sara asked if we are assuming all programs will continue?

Diane responded that we should assume for now that all will continue

Sara noted she is interested in documenting all the art in town. Diane responded that the Town Inventory is our project for the year. Sara asked: It is a special project, right?

Christine mentioned that Anne Ditrich and Kim McClellan took photos of town owned art that is on the CD the Commission has.

- **Permanent Collection:**

Marlee reported that the Middle School teacher wants a meeting 11/20 to select the winners for the first trimester.

Sara and Steve said they could go.

ACTION: Sara and Steve will meet Marlee and the art teacher at the Middle School on 11/20 to review student artwork from 1st Trimester for Permanent Collection.

○ **Grant Applications: Deadline Nov. 1**

Sara reported that two applications arrived. Total sum available is \$1,000.

A. Tibby Sees the Light: project to publish this book by Carla Witney. 25 copies laser printed to present the book to potential publishers.

Budget \$1200. Carla has already invested \$600 in a scanner.

Diane responded that the price seemed high/copy – but maybe not for color.

B. Hand-colored B&W Photos of CE Senior Citizens, with narratives on topics they want to share about from their lives. By Janice Reale-Hatem.

Budget \$1200 for 15 pieces framed...including film, B&W processing, frames with mats.

Steve: love the idea. Crosses old and new. Thinks Tibby seems like a private venture with no connection to the community. We are not in the business of supporting something the artist will make money on personally.

Christine: the portraits are phenomenal. The project is one of the most creative we gotten so far.

Jay: hears consensus. Suggests we call the question and give her our full \$1,000 and suggest she go to the Historical Society for the remaining funds. Tell her we expect her to do the project if we give her the grant.

Diane: Do we propose a timeline?

Sara: the artist suggests 6-9 months. The goal is to exhibit within a year of the grant. We should offer her September in the Gallery. A good month. Seniors are still going out.

Jay: Sept is traditionally the CE Art League month. (What about Angela Hamman??)

Diane: is everyone in favor? All – yes.

ACTION: Sara will contact Janice Reale-Hatem about the grant and our suggestion for date and additional funds source. She will also contact Carla Witney about our decision on her application.

5. **NEXT MEETING DATE: Tuesday, December 12, 7:00 pm, at the library**

All further business was postponed and the meeting was adjourned at 8:55PM.

Respectfully submitted

Lina Newhouser,
CEAC Secretary