

**TOWN OF CAPE ELIZABETH
MEETING Minutes**

MEETING: Alternative Energy Committee 2016
DATE: Tuesday, June 14, 2016
TIME: 7:00 p.m.
PLACE: Town Hall: Jordan Conference

Welcome/Roll Call 7:10pm

Julia Bassett Schwerin, Chairperson

Members Present:	Members Absent:
Rick Smith	Wes Doane
James Masi	Greg Marles, Director of Facilities
Laurenz Schmidt	

Public Comments

No members of the public appeared to offer any comments.

Approval of Minutes from Previous Meeting held May 17, 2016

Mr. Smith made a motion to accept; Mr. Schmidt seconded; following discussion, the minutes were accepted unanimously.

Reports and Correspondence

Old Business:

Grant research and presentation
Public Utilities and Efficiency Maine (Mr. Doane)
This report was carried over to the next meeting.

New Business:

1. Draft mission statement of committee including the economics, ecology and education value of renewable energy opportunities for CE, and involvement (if any at this time) with conservation. Ms. Schwerin volunteered to draft for the next meeting, including renewable energy, energy efficiency, and the environment. At this time, the committee will discuss and a version will either be ratified or sent back for additional editing.
2. Identify and prioritize renewable energy projects by needs (energy expenditures) and suitability for fully commercialized renewable energy systems.
 - i Mr. Smith suggested the firm NextEra be invited to write an RFP. After some discussion about this being premature before the committee has decided on the path it wants to recommend, this was deferred.
 - ii Mr. Masi and Mr. Schmidt agreed to draft three scenarios of likely best alternatives based on our collective research on the town needs, the examples of neighboring communities, and their experience. The committee will discuss and a version will either be ratified or sent back for additional editing.
3. Discuss best approach(es) to next tasks:
 - a. Conducting preliminary cost/benefit analysis
 - b. working with local schools and students
 - c. working with CE citizens and local communities
 - d. working with government agencies and foundations

e. working with vendors and contractors

It was discussed that the work of working with the schools and the community could be done by one subcommittee.

4. Nomination of subcommittees and chairs (suggested) to work on next tasks:

- a. Conducting preliminary cost/benefit analysis (Mr. Schmidt with Mr. Masi)
- b. working with local schools and students and working with CE citizens and local communities (Ms. Schwerin)
- c. working with government agencies and foundations (Mr. Masi with Mr.Schmidt)
- d. working with vendors and contractors (Mr. Doane with Mr. Smith).

Committee point persons will come to the next meeting with a draft outline of their approach, timetable and deliverables

Next Meeting

6 July 2016, Jordan Conference Room, Town Hall

Agenda Items

Mr. Doane will complete his report on the Public Utilities Commission and Efficiency Maine.

Mr. Marles will present the cost considerations of getting energy audits of the highest energy usage buildings.

Mr. Marles will clarify where the needs for energy cost reduction in the town are most acute for the creation of a problem statement table.

Mr. Smith will check for zoning conflicts with using large tracts of open town land for a solar array.

The committee will review the CE Renewable Energy Draft Pathway before the next meeting.

Ms. Schwerin will present the draft mission statement.

Mr. Schmidt and Mr. Masi will present some viable scenarios for narrowing the field of choices for the committee recommendations.

Reports of the subcommittees on approach, timetables and deliverables for next tasks:

- a. Conducting preliminary cost/benefit analysis (Mr. Schmidt with Mr. Masi)
- b. working with local schools and students and working with CE citizens and local communities (Ms. Schwerin)
- c. working with government agencies and foundations (Mr. Masi with Mr.Schmidt)
- d. working with vendors and contractors (Mr. Doane with Mr. Smith).

Public Comment

There was no public present.

Adjournment

8:45

Speaking on topics on the regular meeting agenda

After the public comment period has been opened, any person wishing to address the Alternative Energy Committee 2016 (Committee) shall signify a desire to speak by raising his or her hand. When recognized by the chair, the speaker shall give his or her name and address or name and local affiliation, if the affiliation is relevant, prior to making other comments. All remarks should be addressed to the Committee. Comments shall be limited to three minutes per person; however, the time may be extended by majority vote of the committee members present. The time for public comments is limited to 15 minutes per agenda item. This time may be extended by a majority vote of the committee members present. The chair may decline to recognize any person who has already spoken on the same agenda item and may call on speakers in a manner so as to balance debate. Once the Committee has begun its deliberations on an item, no person shall be permitted to address the Committee on such item.

Speaking on topics not on the Alternative Energy Committee 2016 meeting agenda

Persons wishing to address the Alternative Energy Committee 2016 (Committee) on an issue or concern local in nature, not appearing on the agenda, may do so at a regular Committee meeting during any public comment period. Any person wishing to address the Committee shall signify a desire to speak by raising his or her hand. When recognized by the chair, the speaker shall give his or her name and address or name and local affiliation, if the affiliation is relevant, prior to making other comments. Comments in each comment period shall be limited to three minutes per person and 15 minutes total; however, the time may be extended by a majority vote of the Committee members present.

Decorum

Persons present at the Alternative Energy Committee 2016 (Committee) meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at the meetings may only address the Committee after being recognized by the chair

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