

# 250<sup>th</sup> Anniversary Committee

Meeting Minutes  
Monday, March 16, 2015

Members Present: Carol Anne Jordan, Darren McLellan, Jane Beckwith, Stephanie Korupp, Catherine Adams and Barbara Powers. Mike McGovern is our staff representative.

Invited volunteers: Debbie Butterworth, Randy Blake, Kathy Blake, Meghan Wakefield

Norm Jordan and Steph Korupp were unable to attend.

## 1. Welcome and introductions

We greeted our volunteers again and made introductions.

## 2. Review and approval of the February minutes

The minutes were approved as written.

## 3. Treasurer's Report

Mike was at a budget meeting so no update, but also no changes from the last report.

## 4. Update on all events

### a) Submission to Cape Community Services for program brochure

Barbara shared that the list of events from May 1 through the end of July will be appearing as a one-page announcement in the Spring/Summer Community Services program brochure. Many thanks to Russell Packet for his cooperation!

### b) Review of complete list to date and designation of point person:

#### 1) Friday, May 1 banner installation

Point person/s: Darren & Bob Malley (Public Works Director)

Three quotes have been received. It was decided to stick with WELCH as they have long standing relationship with the town and their pricing was within \$200 of the lowest bid. They submitted \$3200 for a 3x10 carry banner for the parades, and 18 banners and hardware for the streetlights. We discussed using all 4 logos with

an enlarged 250 at the bottom. Colors TBD but likely the use of maroon and white/gold, as the committee reviewed a similar banner designed for the UMeFarmington's 150<sup>th</sup> anniversary. Darren will work on the design with WELCH.

- 2) Friday, May 1 movie "premiere" and kick off reception  
Point person/s: Kathy Blake, Steph Korupp & Debbie Butterworth

A reception for the premiere of the Cape history documentary film with food (stand up crowd) needs space organization, snack/drink solicitations, sound system arrangements, and DVD production for potential sales/donations for the historical society.

NOTE: Since the meeting, two developments:

- Jane offered to borrow the popcorn-making machine from the Methodist church so that snack can be distributed in paper cups.
- Lisa from the Good Table offered to donate finger foods and possibly drinks as well.

- 3) Saturday, May 2 and May 9, North and South Cape bus tours  
Point person/s: Norm & Jane

Norm and Wayne Brooking will be conducting the south tours, and Jack Boyce and Joseph Higgins are developing the north tour. Jane will contact Community Services about taking reservations and bring them a way to take a list of names for us – 60 per bus (2) per date.

NOTE: Barbara spoke to Kathy Raftice today about another matter and mentioned that Jane would be in touch with a list soon. This needs to happen ASAP as the brochure has now come out to all residents

- 4) Friday, May 8 (or early the following week) Elementary School  
Drama performance and mural unveiling  
Point person: Stephanie Korupp & Debbie Butterworth

They will coordinate performance dates, publicity and photos for the murals from the Cape historical society's Ellen VanFleet.

- 5) Wednesday, May 13 lecture by Earle Shettleworth and follow up  
tour of Delano Park on Saturday, May 16  
Point person/s: Darren & Barbara

Darren will work with Mr. Shettleworth and Barbara will coordinate with Bob Ayotte about the follow up tour. He will work on publicity.

NOTE: Bob Ayotte will be leading the tour and has a good working knowledge about the history of the JCStevens homes. He will be present at the lecture to take names of those interested and to give out directions. A max of 40 is anticipated. Start time will be 10:00 a.m. with parking at Ft. Williams.

- 6) Monday, May 25, Memorial Day Parade featuring banner & families  
Point person/s: Carol Anne, Darren McLellan, & Randy Blake

Jim Hubener is in charge of the parade. Barbara will confirm this is okay. She will also inquire about transportation for elderly participants. The others will figure out how to invite the appropriate families. Catherine offered to be a driver.

NOTE: Let's have an open invitation for participants who have family connections in Cape Elizabeth going back 100 years. We will publicize in the COURIER.

- 7) Saturday, June 13, Family Fun Day  
Point person/s: Debbie Butterworth, Elaine Brownell, Catherine Adams, Kathy Blake, and Debbie Riley

The birthday cake made by the kindergarten children will be featured in the parade. Debbie is hoping to have 250 children, walking or riding bikes, to carry 250 flags. She is going to be developing games and and crafts with her small committee.

- 8) Saturday, June 20 (Raindate Sunday, June 21), Ice Cream Social at Turkey Hill Farm  
Point person/s: Megan Waterhouse, Catherine Adams, Debbie Butterworth, & Kathy Blake

Meg was able to join us to describe her thinking about the event. The amount of ice cream needed for 200 people is 10 gallons. 13-14 gallons would be safe. She has an old-fashioned ice cream maker and she would like to write something for the COURIER to see if others have ice cream churns for demonstration purposes. Mark, Page and Linda Pendarvis run Kettle Cove Creamery and perhaps they would make the ice cream for us – vanilla, chocolate, and one more...a signature ice cream? Debbie Butterworth offered to contact Mark and give him Meg's phone number. Timing was set for 1:30-4:00 that afternoon.

Old-fashioned games (corn cob darts, checkerboards, a hoop with a stick, etc.) are in her plan too. Boy scouts are on board to help

too. She has contacted girl scouts, too, for assistance. Freezer space is available at the farm. Jane also has access to a freezer and compressor if needed. She needs assistance with parking as well – perhaps 10-12 HS students can be recruited by Gail Schmader to assist.

Set up will be Friday late afternoon. Meg and Catherine will think about ways to teach kids about farming long ago.

We ran out of time discussing the rest of the events and determining point people. This will be finished at the next meeting on April 13 when the above sub-committees will report in about their progress!

- 9) Saturday, June 27, Strawberry Festival  
Point person/s: Carol Anne &
- 10) Saturday, July 13, Paint for Preservation auction  
Point person/s: Barbara & Carol Anne
- 11) Saturday, July 25, "A Night at the Light"  
Point person/s: Catherine & Barbara
- 12) Saturday, August 22, Nosegay making @ The Farm Garden  
Point person/s: Norm & Jane
- 13) September TBD, Harvest Dinner  
Point person/s: Carol Anne &
- 14) Sunday, October 4, Pancake breakfast & docent led driving tour  
Breakfast point person: Norm  
Tour point person/s: Barbara &
- 15) Sunday, November 1, Final Gala Dinner @ Inn by the Sea  
Point person/s:

5. Remaining events to consider and/or develop:

- a) Square dance – We decided to pass on this offer.
- b) Vendor requests – It was suggested that vendors who have a direct connection to Cape Elizabeth can contact Frank Butterworth about items they would like to sell at Family Fun Day. Other possibilities include the Beach to Beacon exhibition tent and the Labor Day Art Show.

6. OTHER: There was no other business.

7. Next meeting dates:

Monday, April 13

Monday, May 18

*Thanks to all for a really helpful meeting!!*