

## FORT WILLIAMS PARK RESERVATIONS FEES AND REGULATIONS

### PICNIC SHELTER RENTAL

The Fort Williams Park Picnic Shelter may be reserved upon payment of fees pursuant to the following schedule:

Residents – Full Day	\$90.00 Fee + \$50.00 Security Deposit =\$140.00
Residents – Half Day	\$60.00 Fee + \$50.00 Security Deposit =\$110.00
Non Residents, Groups and Businesses - Full Day	\$360.00 Fee + \$50.00 Security Deposit =\$410.00
Non Residents, Groups and Businesses - Half Day	\$240.00 Fee + \$50.00 Security Deposit =\$290.00
Non-profit Organizations (501©3) - Full Day	\$240.00 Fee + \$50.00 Security Deposit =\$290.00
Non-profit Organizations (501©3) - Half Day	\$180.00 Fee + \$50.00 Security Deposit =\$230.00

- **Half Day Rentals** – Use from open and depart by 2:00 P.M. or use after 4:00 P.M. to close (sunset)

### BANDSTAND & GAZEBO RENTALS

(Time of use same as above for ½ day rentals)

#### BANDSTAND\*

Residents Half Day	\$35.00 Fee + \$50.00 Security Deposit =\$85.00
Non Residents Half Day	\$100.00 Fee + \$50.00 Security Deposit =\$150.00
Business Groups Half Day	\$100.00 Fee + \$50.00 Security Deposit =\$150.00

#### GAZEBO\*

Residents Half Day	\$35.00 Fee + \$50.00 Security Deposit =\$85.00
Non Residents Half Day	\$50.00 Fee + \$50.00 Security Deposit =\$100.00
Business Groups Half Day	\$50.00 Fee + \$50.00 Security Deposit =\$100.00

- **Full Day Rentals-Double Fee, plus a \$50.00 Security Deposit**

For filing activity that has a significant impact on the publics enjoyment of the Park, a special fee must be negotiated with the Town Manager or his /her designee.

### Reservations Fees Are Not Refundable

### The Security Deposit

The Security Deposit is refundable after the premises are inspected for damages and cleanliness. Picnic tables moved out of the Picnic Shelter for functions must be moved back in before leaving. No

staples may be placed in the tables. Ft. Williams Park has a “carry-in, carry-out” policy. All trash shall be removed by the renter. Any violation of the regulations may result in forfeiture of the security deposit.

## **Provisions**

All reservations shall be made at least ten (10) days in advance. **Unless the reservation form and a check are returned within (7) days, your reservation shall be canceled.**

Reservations are limited to two per family or group per year. Groups shall not exceed 150 persons unless this limit is waived by the Director of Public Works. Municipally related events are exempt from the fee structure.

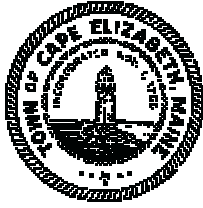
All Parking must be in designated areas. The road leading to the Shelter is for drop off purposes only. **There is no parking at the top of the hill or on the grass.**

Tents are not allowed except when used in conjunction with a Picnic Shelter event. **For special events, Tents may be used only if permission is requested and granted at the time of the reservation request.**

**Cape Elizabeth residents may reserve a picnic area starting December 1 prior to the year involved. All other reservations will be taken starting January 1 of the year in which they will be used.**

As a municipal park, the area is subject to the public drinking laws of the State of Maine and the Town of Cape Elizabeth. **There shall be no alcoholic beverages consumed within the grounds at Fort Williams Park.**

**There is no electricity at the Picnic Shelter.**



## TOWN OF CAPE ELIZABETH PUBLIC WORKS DEPARTMENT



November 21, 2002

To All Picnic Shelter Users:

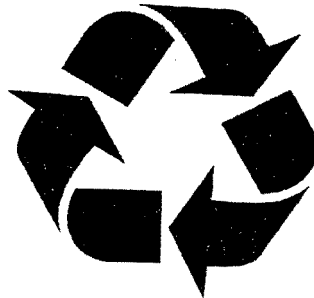
Thank you for your reservation at the Fort Williams Picnic Shelter.

This letter is to inform you that on March 11, 1993 the Cape Elizabeth Town Council enacted a new measure concerning Fort Williams Park and Rubbish Removal.

In an effort to control costs at the Park and encourage recycling, the Town council voted to begin on May 1st, 1993 the new policy of "Carry in, Carry out." This is a pilot program that is modeled from the successful State Park System's program.

We hope that you will make the necessary preparations for removal of rubbish that is generated with your event. If you have any questions concerning this matter, please give us a call at 799-4151.

Thank you for your cooperation!



\* REDUCE \* REUSE \* RECYCLE \* REDUCE \* REUSE \* RECYCLE \*



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# CAPE ELIZABETH POLICE DEPARTMENT

**Neil R. Williams**  
*Chief of Police*

**Brent Sinclair**  
*Captain*

To: PICNIC SHELTER USERS

July 14, 2000

Under Maine Law (Title 17 Sec. 2003-A) Consumption of  
Any Alcoholic Beverage in a Public Place is Prohibited.

Title 17 Sec. 2003-A reads as follows:

A person is guilty of public drinking, after being forbidden to do so personally by a law enforcement officer, drinks liquor in any public place knowing that the person is not licensed or privileged to do so, unless the person has been given permission to do so by the owner or authorized person; or

Within a municipality drinks liquor in any public place other than on state property within 200 feet of a notice posted conspicuously in the public place by the owner or authorized person which forbids drinking liquor in the public place, unless the person has been given permission to do so by the owner or authorized person.

The possession of an open container of liquor in a public place is prima facie evidence of a violation of this section. Violation of this section is a Class E crime.

The Town of Cape Elizabeth **does not** grant permission for anyone to drink alcoholic beverages in any area of Fort Williams Park. This prohibition is marked throughout the area.

In reserving the picnic shelter for your function you have the responsibility to ensure that your guests are aware of this law.

The Rangers and Police Officers who patrol the park are obligated to enforce this statute. Your cooperation will benefit you, your activity, and Fort Williams Park.

Sincerely,

A handwritten signature in cursive script that reads "Neil R. Williams".

Neil R. Williams  
Chief of Police

# TOWN OF CAPE ELIZABETH

COMMUNITY SERVICES  
CAPE ELIZABETH COMMUNITY CENTER  
343 OCEAN HOUSE ROAD  
CAPE ELIZABETH, ME 04107

(207) 799-2868

## RESERVATION FORM

**PICNIC SHELTER**

**BANDSTAND**

**GAZEBO AREA**

Name of Group \_\_\_\_\_

Address of Group \_\_\_\_\_

Renter's Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Date of Event \_\_\_\_\_

Number of Guests \_\_\_\_\_

Type of Outing \_\_\_\_\_

Time - From \_\_\_\_\_ to \_\_\_\_\_

Make Deposit Return Payable To: \_\_\_\_\_

Address: \_\_\_\_\_ Zip \_\_\_\_\_

This is to acknowledge that I have read the regulations for use of the Fort Williams Picnic Shelter and the letter dated July 14, 2000 from the Chief of Police, Neil R. Williams regarding the consumption of alcoholic beverages at Fort Williams Park.

As a condition of my reservation of the shelter, I agree to advise my guests of the public drinking law and shall encourage them to abide by it.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Check should be made payable to: Town of Cape Elizabeth**