

**Museum at Portland Head Light  
Board Meeting Minutes  
March 4, 2013**

The Museum at Portland Head Light Board of Directors meeting was convened by Chairman James Walsh at 7:45 p.m. in the William Jordan Conference room at the Cape Elizabeth Town Hall. Present were Frank Governali, Caitlin Jordan, Katharine Ray, Dave Sherman, Jessica Sullivan and James Wagner. Also in attendance were Treasurer Michael McGovern, Assistant Treasurer Debra Lane and Secretary Jeanne Gross.

An overview on the Portland Head Light Account was presented by Michael McGovern.

Jeanne Gross reported on the 2012 season's gift shop sales, the new greeter program, the \$27,000 bus fee revenue from the Ft. Williams Parking Fee account and the planned installation of a new fence on the north side of the property.

The meeting was adjourned at 7:52.

Submitted by Jeanne Gross