

**Town of Cape Elizabeth
Fort Williams Park Wedding Ceremony Application**

Individuals desiring to schedule a wedding ceremony, which will include an assembly of more than 20 persons, shall contact the Public Works offices for information, regulations and permission. Applicants shall complete this application and forward it to the Public Works Department, 10 Cooper Drive, Cape Elizabeth, ME 04107. Contact Information: (207) -799-4151 or via e-mail at al.ward@capeelizabeth.org

**Non-Refundable Fee of \$175.00
(Cash or Checks Payable to the "Town of Cape Elizabeth")**

First Name: _____ MI: ____ Last Name: _____

Street Address: _____ City/State/Zip: _____

Phone Numbers: Day () _____ Evening () _____

E-Mail: _____

Date Requested: _____ Time Requested: _____ to _____

Location Desired: _____

Goddard Mansion Site: Restricted to < 30 guests, no amplification of music and no receptions allowed at this site.

Estimated Number of Guests (Including Ceremony Participants): _____

Ceremony Regulations

- Ceremonies may include, but not be limited to; wedding ceremonies, commitment celebrations and renewal of vows.
- Ceremonies are not permitted on the Portland Head Light parcel.
- Fort Williams Park is subject to the public drinking laws of the State of Maine and the Town of Cape Elizabeth. There shall be no alcoholic beverages consumed in conjunction with any approved ceremony and/or reception.
- Smoking is not allowed on Park property.
- Tents and/or canopies are not allowed unless used in conjunction with the Picnic Shelter and/or the Ship Cove Picnic Area
- All items must be walked onto public areas.
- A limited number of chairs may be used for elderly and/or handicapped guests, if needed.
- Decorations (including floral) shall be removed immediately after a ceremony.
- Fees are applicable regardless if a facility is rented in conjunction with a ceremony.
- Wedding locations are public open spaces and there may be other ceremonies, members of the public, including children at, or near any, location in the park.

Town Use Only:

Approved by: _____ Date: _____

Application is Considered Pending Until Approved and Confirmed via Email