

**Town of Elizabeth  
Draft Check List for  
Shooting Range Facility Application Review**

Reference	Requirement	Yes	No
24-8-1	License application Must be submitted by legal property owner or lessee		
24-8-1	Shall contain detailed contact information regarding the applicant		
24-8-1	Shall contain a professional safety range evaluation		
24-8-2	No app fee required but shall be responsible to reimburse town for engineering and other professional services (24-9-2?)		
24-8-3	Detailed description of types and uses of firearms either used or proposed to be used at the site		
24-8-3	Detailed description of ammunition either used or proposed to be used at the site		
24-9-1	Site plan provided within 90 days of the effective date of the ordinance		
24-9-1	Reasonable efforts to comply with Sec. 24-5-1 within said 90 days (from April 10, 2014)		
	24-5-1. shooting range facilities shall be designed to contain all of the bullets, shots, or other projectiles within the facility		
	24-5-1. shooting range facilities shall be designed to contain all of the shot debris within the facility		
24-9-1	Reasonable efforts to comply with Sec. 24-6-3 within said 90 days (from April 10, 2014)		
	24-6-3 requires warning signs meeting or exceeding NRA standards posted at 100 foot intervals along the perimeter of the range and the entire perimeter of the property lines in the same intervals		
24-8-4	Site plan for the entire shooting range facility		
24-8-4	Site plan drawn by a licensed professional		
24-8-4	Site plan scale of no less than one inch equals 100 feet with the license application		
24-8-4-1	Site plan with property lines		
24-8-4-1	Site plan with north arrow		
24-8-4-1	Site plan scale shown		
24-8-4-1	Site plan date		
24-8-4-1	Site plan contains ownership information for the site		
24-8-4-2	Complete layout including shooting stations		
24-8-4-2	Complete layout showing firing lines		
24-8-4-2	Complete layout showing target areas		
24-8-4-2	Complete layout showing shot-fall zones		
24-8-4-2	Complete layout showing backstops if any		
24-8-4-2	Complete layout showing berms if any		
24-8-4-2	Complete layout showing baffles if any		
24-8-4-3	Projected noise contours sufficient to demonstrate compliance as determined by an engineer		
24-8-4-4	Site plan shows existing and proposed structures within 2,640 feet		
24-8-4-4	Site plan shows occupied dwellings within 2,640 feet		
24-8-4-4	Site plan shows roads for the shooting range facility		
24-8-4-4	Site plan shows access areas for the shooting range facility		
24-8-4-4	Site plan shows buffer areas for the shooting range facility		

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24-8-4-4	Site plan shows parking areas for the shooting range facility		
24-8-4-5	The committee may allow different site plan scales where it deems appropriate		
24-8-5	Within 30 working days, the FRC shall take one of the following actions		
	Reject the application as incomplete		
	Recommend the muni officers approve the permit with or without conditions		
	<i>Any conditions may include specific findings regarding phasing of the application</i>		
	Recommend the license be denied by the municipal officers		
24-9-2	License application shall be compliant with all remaining provisions of the ordinance within one year or which may include a phasing plan		
24-9-2	Complete license application within one year of the effective date of the ordinance (from April 10, 2014)		
24-7-4	Evidence of \$3.0 million per occurrence of liability insurance		
24-7-4	Said insurance names the town as an additional insured		
24-7-4	Hold harmless language in the insurance for the town, its elected officials and its employees		
24-2-2	Each SRF shall be designed to contain the bullets, shots and ricochets of the same discharged at or within the SRF		
24-2-3	Each SRF shall be designed to minimize off site noise impacts generated by activities at the SRF		
24-5-2	Noise levels at the property line shall not exceed 65 dBA when said line is within 1000 feet of an occupied dwelling subject to 30-A MRSA 3011		
24-6-1	Where not otherwise specified, srf shall meet or exceed the design standards for general and utility type of range specified by the NRA		
24-6-2	Shooting stations and targets located closer than 300 feet from any property line shall not be allowed to further encroach on that setback		
24-6-2	The surface danger zone shall be contained within the property boundary line.		
24-6-4	Existing SRF located closer than 1/2 mile from any existing occupied dwelling shall not be permitted to relocate or enlarge said range to further encroach		
24-6-5	Access to SRF shall be secured and controlled with ingress and egress permitted only during pertring hours est. in 24-7-3 except for maintenance and other business not involving shooting firearms		
24-7-1	Where not other wise specified, SRF shall be operated and maintained in a manner meeting or exceeding standards in NRA Range Source Book		
24-7-2	Shall provide a plan outlining its best management practices realting to lead management		
24-7-2	Said lead management plan shall meet or exceed the standards set forth in the EPA Lead management guidelines		
24-7-3	SRF shall be allowed to operate from 8 a.m. to 30 minutes before sunset Mon-Sat and from noon to 30 minutes before sunset on Sunday		