



TOWN OF CAPE ELIZABETH

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To: Interested Parties

From: William Nickerson, Chair
Fort Williams Advisory Commission

Date: June 6, 2011

Re: Fort Williams Park Master Plan Update

The Fort Williams Advisory Commission (FWAC) is in the process of developing an update to the Fort Williams Park 2003 Master Plan. We have engaged the firm of Mitchell & Associates, Landscape Architects, to assist us with this endeavor.

As part of the process, the FWAC has scheduled a joint meeting with interested parties connected with the Park to review the goals and objectives of the plan, as well as solicit comments from the various groups for consideration. We are extending an invitation to individuals to attend our June meeting, requesting that one representative speak on behalf of the group.

The meeting will be held on June 16, 2011, starting at 7:30 P.M., at the Cape Elizabeth Public Works facility at 10 Cooper Drive.

Enclosed is an overview summary of the issues and concerns being evaluated to update the Plan.

Overview of the 2011 Master Plan Update

1. Review and document completed recommendations of the 1990 and 2003 Master Plans.

2. Identify continuing issues:
 - Pedestrian and vehicular circulation
 - Parking demand
 - Public safety issues and concerns
 - Public restroom facilities
 - Signage
 - Maintenance Requirements

3. Identify new issues:
 - Demand for new uses
 - Retention of historic features: battery remains, Goddard Mansion, bleachers, buildings, etc.
 - Arboretum
 - Utility infrastructure
 - Natural features: Garden Pond, arboriculture, scenic vistas, etc.
 - Potential revenue generating facilities (based on the Business Plan)